

ANNUAL REPORT

of the Commisioner, Treasurer
and other County Officers



Strafford County Jail

STRAFFORD COUNTY

New Hampshire

For the Year Ending
December 31, 1986

University of New Hampshire
Library

ANNUAL REPORT

of the Commisioner, Treasurer
and other County Officers

STRAFFORD COUNTY New Hampshire

For the Year Ending
December 31, 1986

**Strafford County Delegation
1986**

C & K Printing
Rochester, New Hampshire

TABLE OF CONTENTS

County Officers	1
Strafford County Delegation Members	2
Strafford County Commissioner's Report.	3-5
Minutes of County Convention Meetings & Public Hearings	5-91
Strafford County Financial Report	92
Statement of Budgeted & Actual Expenditures	93-94
Statement of Budgeted & Actual Revenues	95
Treasurer's Report.	96
Apportionment of County Tax	97
Riverside Rest Home Administrator's Report.	97-99
Strafford County House of Correction Report	100-104
County Attorney's Report.	105-106
County Sheriff's Report	107-108
County Register of Deeds Report	108-109
County Human Service Department Report.	110-111
Cooperative Extension Service Reports	111-120
Directory	121-122

STRAFFORD COUNTY OFFICERS

1985 - 1986

COMMISSIONERS

*Paul J. Dumont, Chairman Rochester, N.H.
*Daniel Herlihy, V. Chairman Dover, N.H.
*Roland R. Roberge, Clerk Rochester, N.H.

TREASURER

*Charles C. Crocco Dover, N.H.

COUNTY ATTORNEY

*Lincoln T. Soldati Somersworth, N.H.

COUNTY SHERIFF

*Richard Cavanaugh Rochester, N.H.

REGISTER OF DEEDS

*Philippe Morrisette Dover, N.H.

REGISTER OF PROBATE

*Margaret W. Ogden Dover, N.H.

JUDGE OF PROBATE

Gary R. Cassavechia Rochester, N.H.

CLERK OF SUPERIOR COURT

Donald Goodnow Dover, N.H.

NURSING HOME ADMINISTRATOR

David Cundiff Dover, N.H.

MEDICAL REFEREE

Pathologist Professionals Rochester, N.H.

CHAPLAINS

Dover Clergy Association Dover, N.H.

COUNTY PHYSICIANS

Paul M. Choate, M.D. Durham, N.H.
Roger Poulin, M.D. Durham, N.H.
Lawrence Sanders, M.D. Dover, N.H.
Nicole Godin, M.D. Dover, N.H.

CORRECTIONS ADMINISTRATOR

Nelson Goodfield Rochester, N.H.

HUMAN RESOURCE DIRECTOR

Cheryl A. Moulton Berwick, M.E.

*Elected Positions

STRAFFORD COUNTY DELEGATION
1985 - 1986

Joseph Diament*	Barrington, N.H.
George T. Musler	Barrington, N.H.
Patricia H. Foss	Ctr. Strafford, N.H.
Mary E. Bernard	Dover, N.H.
Helene Donnelly	Dover, N.H.
Patricia Frew	Dover, N.H.
Robert Jones*	Dover, N.H.
William K. Kincaid*	Dover, N.H.
Catherine O'Brien	Dover, N.H.
Joe B. Parks	Dover, N.H.
Ann Torr*	Dover, N.H.
Franklin Torr*	Dover, N.H.
Robert L. Whiting	Dover, N.H.
Wayne M. Burton	Durham, N.H.
James C. Chamberlin	Durham, N.H.
Charles H. Dingle	Durham, N.H.
Bruce K. Packard	Durham, N.H.
Francis E. Robinson	Durham, N.H.
James E. Appleby*	East Rochester, N.H.
Wayne Spear, Jr.	Farmington, N.H.
Henry P. Sullivan	Farmington, N.H.
Beverley B. Bryant*	Madbury, N.H.
Warren L. Swope*	Milton Mills, N.H.
Timothy Bates*	New Durham, N.H.
Grant J. Berkey	Rochester, N.H.
Robert J. Callaghan	Rochester, N.H.
Robert D. Hussey	Rochester, N.H.
Sandra Keans*	Rochester, N.H.
Ronald Laurion	Rochester, N.H.
Paul Meader	Rochester, N.H.
Janet Pelley*	Rochester, N.H.
Ralph W. Torr	Rochester, N.H.
Albert J. Dionne*	Rollinsford, N.H.
Anita A. Flynn*	Somersworth, N.H.
Edward J. Flynn	Somersworth, N.H.
Roland A. Frechette	Somersworth, N.H.
Martin P. Lussier*	Somersworth, N.H.

*Denotes Executive Committee Members

COUNTY COMMISSIONERS REPORT

1986

In cooperation with the County Delegation, the Board of County Commissioners was able to reduce the County Tax by nine percent (9%) in 1985 to \$4,765,006 in 1986. Thus, the year began on a positive note. However, by year's end, we faced the cold reality that County government would be expected to meet expanding mandates with little opportunity to expand revenue sources other than the County Tax.

January 1, 1986 ushered in a new partnership between the State and counties as mandated by House Bill 380 of 1985, also called Senate Bill 1. The legislation proposed to reduce County obligations for categorical aid programs that were formerly shared by the State, counties and municipalities under settlement laws. As an example, the new law obligated the counties to pay but twenty-five percent (25%) of costs related to children in placement.

The promise of reduced costs to counties never materialized. In fact, by year's end, the Human Services Department showed a \$414,443 deficit. The Commissioners' 1987 request for Board and Care of Children and Intermediate Nursing Care line items alone represents a \$1,050,000 increase over 1986 appropriations. Surely, this spiraling burden on County taxpayers was not the intent of Senate Bill 1. Yet, with the State as sole administrator of the programs, we see little hope that costs will return to pre-Senate Bill 1 levels. The loss of local control does have financial consequences.

Cost shifting from the Federal government includes the elimination of the General Revenue Sharing Program, caps on the Federal contribution for Medicaid reimbursible services (the primary source of revenue for

Riverside Rest Home), and the Congressional Omnibus Budget Reconciliation Act of 1985 (aptly surnamed COBRA), which expands the County's responsibility to offer continuing health benefits to former employees and their families.

Another Federal mandate of 1986, the new tax reform laws, adversely affect our net cost of borrowing. The combined impact of tax reform and the elimination of the General Revenue Sharing Program tells a simple story. Congress and the Administration has reduce our ability to raise tax-exempt revenue while at the same time eliminating a major source of revenue.

At year's end, we are still engaged in collective bargaining with the Union that represents employees of Riverside Rest Home and the Department of Corrections. In October, we offered a significant wage and classification package that provides average wage increases of twelve percent (12%). It is our objective to pay competitive wages to all employees. Unfortunately, agreement with Union negotiators has not come easily. We will continue our good faith effort to achieve a balance between our elected duty to control costs and to properly take care of employees.

The fate of the Alms House remains a thorny issue. The disposition of the building is in the hands of the County Delegation. Dover Fire Chief David Bibber has been patient with his deadline for safety code compliance. Hopefully, funds will be appropriated in 1987 to rectify the safety concerns.

The Department of Corrections continues to rent available beds to State, Federal, and County agencies. In 1986, the County realized \$205,085 in revenue by taking advantage of unoccupied cells. The Correctional Industries Program has received national attention, as

well as continued grant support by the National Institute of Justice and the New Hampshire Job Training Council.

As mentioned previously, cost-shifting from the Federal and State levels has placed a lot of financial and emotional pressure on the County. For those of us who have faith in the New Federalism, the so-called Federal/State/Local partnership has taken on new meaning. It should be apparent to all that County government is meeting many expanding mandates without the benefit of being able to expand or generate new revenue resources; continuing to rely on our only available revenue, the property tax.

We extend a year of thank you's and appreciation to department heads, elected officials and appointed officials, and all County employees for their continued service and dedication.

BOARD OF COUNTY COMMISSIONERS
Paul J. Dumont, Chairman
Daniel P. Herlihy, V. Chairman
Roland R. Roberge, Clerk

STRAFFORD COUNTY CONVENTION
PUBLIC HEARING ON PROPOSED 1986 REVENUE SHARING
BUDGET
MINUTES OF MEETING OF JANUARY 30 1986

The Public Hearing held by Strafford County Convention was called to order at 7:22 p.m. in Superior Court Room II by Chairman Franklin Torr and opened with a moment of meditation in memory of Christa McAuliffe and the six other astronauts whose lives were taken in the recent disaster. A pledge to the flag followed.

A roll call showed the following members present:

Present: Appleby, Bates, Bryant, Chamberlin, Dionne, Jones, Keans, Kincaid, Lussier, Pelley, Swope, Ann Torr, Franklin Torr, Bernard, Callaghan, Frechette, Hussey, Laurion, O'Brien, Parks, Robinson, Sullivan, and Whiting (23 of 37).

Richard Hayes of Dover spoke in support of the allocation to Strafford County Community Action, Inc., of which he is the Director.

The Chair asked for further questions or comments, and, there being none, declared the Public Hearing closed at 7:26 p.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

STRAFFORD COUNTY CONVENTION
PUBLIC HEARING ON COMMISSIONERS PROPOSED 1986 BUDGET
MINUTES OF MEETING OF JANUARY 30 1986

The Public Hearing held by Strafford County Convention was called to order at 7:34 p.m. in Superior Court Room II by Chairman Franklin Torr and opened with a moment of meditation in memory of Christa McAuliffe and the six other astronauts whose lives were taken in the recent disaster. A pledge to the flag followed.

A roll call showed the following members present:

Present: Appleby, Bates, Bryant, Chamberlin, Dionne, Jones, Keans, Kincaid, Lussier, Pelley, Swope, Ann Torr, Franklin Torr, Bernard, Callaghan, Frechette, Hussey, Laurion, O'Brien, Parks, Robinson, Sullivan, and Whiting (23 of 37).

The Chair recognized Commissioner Paul Dumont, who gave an overview of the budget recommended by the County Commissioners.

Lorraine Morang of Madbury requested clearer presentation of comparative budget figures. The Chair referred her to pages 4 and 5 of the proposed budget, where this information is contained.

The Chair asked for further questions or comments, and, there being none, declared the Public Hearing closed at 7:45 p.m.

Other Business

Representative Jones presented the report of the Subcommittee on Salaries of Elected Officials. Representative Jones indicated that the Convention should consider seeking legislation that would authorize the County to fix the salary of the County Attorney in the even-numbered years, the salary to become effective on January 1 of the odd-numbered year and to be irreducible by the incoming members of the Convention. This situation obtains in two other counties, but when the rest establish a salary it is effective retroactively to the prior January 1.

Representative Parks gave the report of the Subcommittee on Computers. He stated that the County Attorney had been working diligently to effect the conversion to the new system. It is the first such system in the State and will be a model for other counties. The cost will be about \$80,000, with one-half coming from the Federal government. Representative Parks praised all those connected with the project who had combined to ensure its success.

Representative Robinson presented the written report of the Subcommittee on Telephones and

Photocopying machines.

Representative Jones pointed out that "corrective" language in R.S.A. 478:17-g (I) had created a loophole which allowed the recording in the Registry of Deeds of multiple transactions for the single-document fee. He had prepared an amendment to close this unintended loophole and requested Representative Bates to find a vehicle in an appropriate bill that may come before the House Municipal and County Government Committee.

On a motion by Representative Laurion, seconded by Representative Parks, the Convention voted unanimously to confirm the Commissioner's appointment of David Cundiff as Administrator of the Riverside Rest Home.

On a motion by Representative Lussier, seconded by Representative Appleby, the Convention voted unanimously to adjourn at 8:14 p.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

EXECUTIVE COMMITTEE MEETING OF THE
STRAFFORD COUNTY CONVENTION
MINUTES OF FEBRUARY 14, 1986

The meeting of the Strafford County Convention's Executive Committee was called to order by Chairman Franklin Torr at 9:05 a.m. in the Probate Court Hearing Room and opened with a moment of meditation and the pledge to the flag.

A roll call followed, which showed the following members present:

Present: Appleby, Bates, Bryant, Chamberlin,
Dionne, A. Flynn, Jones, Keans,

Kincaid, Lussier, Pelley, Swope, A. Torr, and F. Torr (14 of 15).

Representative Whiting presented the report of the Riverside Rest Home Subcommittee.

Representative Whiting reported the Subcommittee's pleasure in seeing the improvements that were evident in the operation and management of the facility since David Cundiff assumed the role of Administrator. He also reported the Subcommittee's view that the adoption of the tuition assistance program contained in the budget would further improve the attitude and qualifications of the nursing staff as well as benefit the County and Riverside Rest Home (RRH) residents through increased efficiency.

SUBCOMMITTEE RECOMMENDATIONS:

5100.67 - ADMINISTRATION - ADVERTISING: Increase by \$1,000.00, to a new total of \$3,000.00.

5100.97 - ADMINISTRATION - NEW EQUIPMENT: Decrease by \$250.00 to zero amount at request of Administrator.

5130.01 - DIETARY - CONSULTANT DIETICIAN: Increase by \$2,000.00 to a new total of \$20,000.00 and rename position "DIRECTOR OF FOOD SERVICES."

5130.03 - DIETARY - CONSULTANT: Fund this clinical position at \$7,000.00.

5130.39 - DIETARY - SUPPLIES & EXPENSE: Decrease by \$2,500.00 to a new total of \$38,800.00 at request of Administrator.

Total appropriation for 5130 - DIETARY to be increased by \$6,500.00 to a new figure of \$773,010.

Representatives A. Torr, Bates, and Jones questioned items 5130.01 and 5130.03 and Administrator Cundiff responded that the consultant was a licensed dietician required by Federal regulations, and that the director of food services was the managerial position.

5140 - NURSING: No recommended changes. However, the Subcommittee expressed concern over the calculation of 5140.08 - Longevity and 5140.09 - Accrued Benefits as a budget-wide matter and distributed copies of a report from Commissioner Dumont which explains the Commissioners' rationale for the calculation of those amounts.

The Subcommittee also recommended that in future budget formats the column for Department Head requests be left blank if the Department Head had no input in arriving at the budgeted amount.

5145 - RESIDENT SERVICES: No recommended changes.

5150.63 - PLANT - FUEL: No recommended changes. Representative Jones moved, seconded by Representative Swope, to decrease this item by \$19,000.00 (15%) to a new figure of \$108,000.00 in view of the rapid fall in the price of oil. Total appropriation for 5150 - PLANT decreased to \$456,277. The motion passed unanimously on a voice vote.

5160 - LAUNDRY & SEWING: The Subcommittee reported that laundry poundage had been over-estimated in the past and that the service had been placed out to bid with results to be available February 28. Although there is a potential for substantial savings, Administrator Cundiff cautioned that they could not be safely estimated and that start-up costs might prevent such savings from being fully realized in the fiscal year 1986 budget; the substance of this appropriation should therefore be left intact. However, due to the

contracting out of laundry services, the Subcommittee recommended the following reductions:

5160.39 - LAUNDRY & SEWING - SUPPLIES & EXPENSES: Decrease by \$1,000.00 to a new figure of \$8,000.00.

5160.50 - LAUNDRY & SEWING - PURCHASES, LINEN: Decrease by \$1,600.00 to a new figure of \$7,850.00.

5160.60 - LAUNDRY & SEWING - ELECTRICITY: Decrease by \$500.00 to a new figure of \$10,700.00.

5160.61 - LAUNDRY & SEWING - PROPANE: Decrease by \$400.00 to a new figure of \$3,600.00.

Total appropriation for 5160 - LAUNDRY & SEWING to be decreased by \$3,500.00, to a new figure of \$185,164.00.

5170 - HOUSEKEEPING: No recommended changes. Representative Whiting stated that the most recent State survey of RRH had revealed no housekeeping deficiencies--the Subcommittee was pleased to confirm the obvious improvement and the excellent record which is now being maintained by RRH in this area.

5180 - PHYSICIAN & PHARMACY: No recommended changes. The Administrator is working with the Commissioners to more efficiently allocate physician time between RRH and the County Jail.

5190 - STAFF EDUCATION/PERSONNEL: No recommended changes. Items 5190.68 - Tuition Assistance, 5190.69 - Tuition Assistance-Management, and 5190.70 - CNA Continuing Education Program are new line items to implement the tuition assistance program referred to earlier. Also, 5190.02 - Consultant is not being funded as this position has been combined with 5190.01 - Coordinator.

5191 - PHYSICAL THERAPY: No recommended changes. Items 5191.01 - Consultant Therapist and 5191.02 - Assistant Therapist/Supervisor, have been upgraded as part of the Administrator's efforts to improve efficiency.

Representative Whiting pointed out that this department receives one hundred percent (100%) reimbursement.

5192 - OCCUPATIONAL THERAPY & ACTIVITIES: Change title of 5192.02 - Certified Occupational Therapy Assistant to Consultant, and decrease appropriation by \$13,000.00 to a new figure of \$500.00, and amend total for account 5192 - OCCUPATIONAL THERAPY & ACTIVITIES to a new figure of \$75,163.00. Representative Whiting explained that Occupational Therapy is not reimbursed by Medicare; by eliminating this position and funding a consultant who would provide services under a Medicare provider number, RRH will realize substantial savings while receiving the same service.

5195 - SOCIAL SERVICES: No recommended changes. Item 5195.03 - Social Worker is a new position which will allow greater efficiency in pre-admission screenings and in-facility social work and related record-keeping duties.

9902.02 - CAPITAL EXPENSES - RESERVE BUDGET: Representative Whiting deferred to the report of Representative Robinson's Subcommittee on Revenues, Capital Expenditures & Special Projects.

TOTAL EXPENDITURES - RRH: Representative Lussier moved, seconded by Representative A. Flynn, to adopt a figure of \$4,613,225.00, which includes the changes noted above and which is a reduction of \$59,750.00 from the Commissioner's recommended budget.

Representative Whiting stated that it was with

mixed emotions that the Subcommittee could not recommend the requested \$5,000.00 increase in the salary of the RRH Administratator - 5100.01. That figure is a 16.7% increase and was deemed excessive after only one year on the job. The Subcommittee recommends a 7% raise in the amount of \$2,100.00.

The Chairman pointed out that the requested \$5,000.00 increase in the salary of the Commissioners' Administrative Aide - 4100.03, represented an 18.9% increase for that position. Although non-union, non-elected positions are distinguishable from other positions, the Commissioners' requested raises are 6%, 5%, and 4% for those other positions.

Representative Keans moved, seconded by Representative Pelley, to go into Executive Session to discuss the salaries of the RRH Administrator and the Commissioners' Administrative Aide. A roll call on the motion showed the following result:

YEAS: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, and F. Torr.

NAYS: None.

EXECUTIVE SESSION

Representative Bryant pointed out the real need for a study of the salaries of non-elected, non-union employees that would not only establish the present and future levels, but would assign existing personnel to slots within those parameters. A professional consultant would be helpful in this endeavor. There was general agreement with this proposal. After discussion, a consensus emerged that salary increases for the two positions in question should be held to 7% over the

existing base. The Chairman pointed out that the RRH Administrator had received a \$3,000.00 increase upon receipt of his license.

It was emphatically agreed that should the Executive Committee subsequently vote not to accept the Commissioners' recommended raises, it should not be interpreted as a lack of confidence in, or disapproval of the performance of, the two individuals who presently fill those positions.

Representative Chamberlin moved, seconded by Representative Appleby, to go out of Executive Session, and this motion carried unanimously on a voice vote.

RECESS
OUT OF RECESS

The Chairman announced the consensus that the two positions should receive a 7% increase in salary over the base amount, and that a study committee should be established and funded. The study committee, with the advice of a professional consultant, would be charged with developing salary ranges and grades for non-union, non-elected employees and for positioning individuals within those grades. The goal is to introduce some predictability to the salary decision-making process for those employees.

Representative Lussier and Representative A. Flynn withdrew their motion to adopt a total expenditure for RRH of \$4,613,225.00.

9902.02 - RRH - CAPITAL EXPENSES - RESERVE BUDGET:
Representative Robinson reported that the Subcommittee on Revenues, Capital Expenditures, & Special Projects recommended no changes to the items requested by the Commissioners in the total amount of \$74,000.00

TOTAL EXPENDITURES - RRH: Representative Bryant moved, seconded by Representative Dionne, to adopt a figure of \$4,611,625.00 which includes the changes noted previously, as well as a decrease of \$2,900 in 5100.01 - Administrator, to a new figure of \$32,100.00.

A roll call on the motion showed the following result:

YEAS: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, and F. Torr.

NAYS: None.

Representative Robinson continued with the report of the Subcommittee on Revenues, Capital Expenditures & Special Projects.

9902.01 - CAPITAL EXPENSE - RESERVE BUDGET J&A BUILDING: The amount of \$16,000.00 for Maintenance - Roof Repairs is low, but the actual cost should be available prior to final budget action. Representative Chamberlin moved, seconded by Representative Lussier, to increase the amount for this item by \$9,000.00 to a new figure of \$25,000.00. This motion carried on a voice vote.

ESTIMATE OF REVENUES - RRH: Representative Robinson presented the following proposed changes:

5026 Miscellaneous Income: Decrease by \$1,000.00 to a new figure of \$2,000.00.

5027 Activities - Store Sales: Decrease by \$500.00 to a new figure of \$0.

5028 Rental Income - Apartment: Decrease by

\$2,000.00 to a new figure of \$1,000.00.

5031 Room & Board: Decrease by \$1,800.00 to a new figure of \$800.00.

5033 Meal Income: Increase by \$1,000.00 to a new figure of \$6,000.00.

The effect of the above is to lower the total estimated RRH Revenue by \$4,300.00 from \$4,609,678.00 to a new estimated revenue of \$4,605,468.00.

TOTAL ESTIMATE OF REVENUES: Representative Robinson presented the following proposed changes:

4013 Leased Office Space & Land Leases: Increase by \$25,076.00 to a new figure of \$198,076.00. This includes the lease of courtroom space to the State at the final agreed-upon figure of \$5.02 per square foot.

9085 Revenue Sharing Cash: Decrease by \$31,935.00 to a new figure of \$193,000.00. This reflects a more cautious approach which is deemed prudent due to the uncertainty created by the implementation of the Graham-Rudman-Hollings Bill.

The combined effect of the above changes and those proposed for RRH revenues is to reduce the total estimate of revenues by \$11,159.00 from \$5,779,467.00 to a new total estimate of \$5,768,308.00.

Representative A. Torr moved, seconded by Representative Kincaid to adopt the above changes and a new total estimate of revenues in the amount of \$5,768,308.00.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin,

Dionne, A. Flynn, Jones, Keans,
Kincaid, Lussier, Pelley, Swope, A.
Torr, and F. Torr.

NAYS: None.

RECESS
OUT OF RECESS

9902.01 - CAPITAL EXPENSE - RESERVE BUDGET - J&A
BUILDING: Representative Swope moved, seconded by
Representative Kincaid, to adopt the figure of
\$80,560.00 which includes the increase in the amount
allocated to Maintenance - Roof Repairs.

A roll call on the motion showed the following:

YEAS: Bates, Bryant, Dionne, A. Flynn, Jones,
Keans, Kincaid, Pelley, Swope, A. Torr,
and F. Torr.

NAYS: None.

The Chairman read a letter to him dated February
4, 1986 from County Treasurer Charles Crocco requesting
the authority to raise up to \$5,000,000.00 in the form
of tax anticipation notes.

Representative A. Torr moved, seconded by
Representative Dionne, to authorize the County
Commissioners to authorize the County Treasurer to
borrow up to \$5,000,000.00 in anticipation of taxes.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A.
Flynn, Jones, Keans, Kincaid, Pelley,
Swope, A. Torr, and F. Torr.

NAYS: None.

Representative Dingle presented the report of the Subcommittee on Human Services.

9350.07 - GREAT BAY TRAINING CENTER: Representative Dingle proposed decreasing the Center's request by \$1,800.00 from \$7,800.00 to a new figure of \$6,000.00. Representative Appleby moved, seconded by Representative Kincaid, to adopt this change and the motion carried unanimously on a voice vote.

9350.02 - STRAFFORD COUNTY COMMUNITY ACTION, INC.: Representative Dingle proposed continuing funding at the 1985 level of \$40,000.00. This year's request had been for a fifty percent (50%) increase, to \$60,000.00. Representative Chamberlin moved, seconded by Representative Jones to continue funding at the level of \$40,000.00 and the motion carried unanimously on a voice vote.

9350.06 - MEALS ON WHEELS: Representative Dingle proposed keeping this line item open at the figure of \$1.00. Representative Bryant moved, seconded by Representative Kincaid, to adopt this level of funding and the motion carried unanimously on a voice vote.

9350.05 - SOUTHEASTERN NEW HAMPSHIRE SERVICE CORP.: Representative Dingle proposed funding this group at the requested amount of \$25,500.00. However, as \$10,000.00 is already included in the Jail account, only \$15,500.00 need be funded under this line item. Representative Chamberlin moved, seconded by Representative Lussier, to adopt the figure of \$15,500.00 for this account and the motion carried unanimously on a voice vote.

9350.09 - SEACOAST TASK FORCE ON FAMILY VIOLENCE: Representative Dingle proposed that the requested

\$20,000.00 be provided, a \$2,000.00 increase over last year's appropriation. Representative A. Torr moved, seconded by Representative Bryant, to adopt the figure of \$20,000.00 and this motion carried unanimously on a voice vote.

9350.10 - WOMEN'S RESOURCE CENTER: Representative Dingle reported that this Rape Crisis Intervention Program served 206 Strafford County residents in 1985. This is the first year the Center has requested funds from Strafford County and the Subcommittee proposes the amount of \$9,365.00 be provided to put our County's level of support on a par with that received from Rockingham County. Representative Bryant moved, seconded by Representative Pelley, to adopt the Subcommittee's proposal and this motion carried on a unanimous voice vote.

9350.04 - STRAFFORD COUNTY PRE-NATAL & FAMILY PLANNING, INC.: Representative Dingle proposed adopting the requested funding of \$44,030.00. Representative Lussier moved, seconded by Representative Bryant, to adopt the Subcommittee's proposal and this motion carried unanimously on a voice vote.

9350.01 - STRAFFORD COUNTY GUIDANCE CENTER, INC.: Representative Dingle reported the view of the Subcommittee that this group should become less dependent upon County support in the coming years. Therefore, funding in the amount of \$22,500.00 is recommended, rather than the \$42,000.00 requested. Representative Lussier moved, seconded by Representative A. Torr, to adopt the Subcommittee's figure of \$22,500.00 and this motion carried unanimously on a voice vote.

9350.08 - STRAFFORD COUNTY CHILD CARE ASSOCIATION: Representative Dingle reported that the Grahmm-Rudman-Hollings Act will have a severe impact on this group.

Therefore, the Subcommittee recommends increasing the subsidy rate by \$.10 per day to a new figure of \$1.25 per day, and that the request to fund 21,000 units of service be granted. The figure of \$26,250.00 is therefore proposed by the Subcommittee. Representative Bryant moved, seconded by Representative Pelley, to adopt the Subcommittee's recommendation and this motion carried unanimously on a voice vote.

9350.03 - STRAFFORD COUNTY HOMEMAKERS/HOMEHEALTH AIDE, INC.: Representative Dingle proposed that the request of \$160,654.00 be funded. This is a \$4,514.00 decrease from the actual twelve (12) month funding provided in 1985. Representative A. Flynn moved, seconded by Representative Lussier, to adopt the Subcommittee's proposal and this motion carried unanimously on a voice vote.

HUMAN SERVICE GRANTS - TOTAL: The effect of the Subcommittee's recommendations as noted and adopted above is to call for the adoption of total funding in the amount of \$344,300.00. This is \$53,610.00 less than the requested amount of \$397,910.00. Representative Lussier moved, seconded by Representative A. Torr, to adopt the total figure of \$344,300.00. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin,
Dionne, A. Flynn, Jones, Keans,
Kincaid, Lussier, Pelley, Swope, A.
Torr, and F. Torr.

NAYS: None.

4190 - HUMAN RESOURCES DEPARTMENT: Representative Pelley presented the report of the Subcommittee on the Human Resources Department (Welfare).

Representative Jones moved, seconded by

Representative Lussier to delete 4131.23 - Judge of Probate - Counsel & Court Fees, in the amount of \$5,500.00 and to transfer that amount to a new line item, to be designated, under 4190. This motion carried on a unanimous voice vote.

Representative Lussier moved, seconded by Representative Bryant, to adopt the report of the Subcommittee and to recognize the action taken above, which together require the adoption of a total amount for 4190 - Human Resources Department of \$2,087,154.00.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

4191 - INFORMATION & REFERRAL: Since the Human Resource Department budget combines Welfare and Information & Referral, Representative Lussier moved, seconded by Representative Bryant, to show a figure of \$0.00 for this account. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

Representative Dionne presented the report of the Subcommittee on General Government.

4100 - ADMINISTRATION: Representative Dionne reported

that because of the determination to provide a 7% increase in salary for 4100.03 - Administrative Aide, that item would become \$28,355.00 (using a base salary of \$26,500.00, the figure provided by the Commissioners).

4100.07 - ADMINISTRATION - HEAD BOOKKEEPER: Representative Dionne proposed a decrease in this item by \$2,430.00 to a new figure of \$20,000.00 due to the recent hiring of a replacement for the previous experienced person who filled this position.

Representative Dionne submitted a memorandum dated February 13, 1986 which pointed out that in the past the Commissioners and a prospective employee may have, in good faith, reach an oral agreement on what future years would bring in the form of increased salary. Because of changes in the persons elected as Commissioners, and the lack of documentation, this practice caused difficulty and possible embarrassment to the Subcommittees when they attempted to formulate their annual budget recommendations. The memorandum urged that any such agreements be reduced to writing with a copy to be provided to the Chairperson of the County Convention so that the information will be available to the appropriate Subcommittee during budget deliberations. This memorandum is a statement of policy offered as part of the Subcommittee's report.

4100.36 - ADMINISTRATION - OFFICE SUPPLIES: Representative Dionne proposed a decrease of \$500.00 to a new figure of \$5,000.00.

4100.70 - ADMINISTRATION - TRAVEL: Representative Dionne proposed a decrease of \$1,000.00 to a new figure of \$3,000.00.

The decrease in the above four items reduces the total for 4100 - ADMINISTRATION by \$7,075.00, to a new

figure of \$156,163.00.

4120.70 - REGISTER OF DEEDS - TRAVEL: Representative Dionne proposed a decrease of \$200.00 in this item, to a new figure of \$300.00.

4120.97 - REGISTER OF DEEDS - NEW EQUIPMENT: Representative Dionne proposed a decrease of \$1,946.00 in this line item, to a new figure of \$8,029.00.

The decrease in the above two items reduces the total for 4120 - REGISTER OF DEEDS by \$2,146.00 to a new figure of \$178,430.00.

4160.29 - J&A BUILDING MAINTENANCE - SERVICE CONTRACTS: Representative Dionne proposed a decrease of \$1,430.00 in this line item to a new figure of \$9,195.00.

The decrease in the above line item reduces the total for 4160 - J&A BUILDING MAINTENANCE by \$1,430.00 to a new figure of \$204,297.00.

9370.00 - COUNTY CONVENTION: No change recommended. Representatiave Bates wondered if it might be possible, at this late date, to include an amount to purchase a tape recorder capable of picking up comments at the distances normally encountered when the Executive Committee or full Convention conducts County business. The Commissioners and Representative Bates agreed to look into the matter with the hope that something could be proposed prior to final budget action.

9900.00 - CONTINGENCY: Representative Dionne proposed that this line item be reduced by \$20,000.00 to a new figure of \$0.00.

9100.02 - INTEREST ON BONDED DEBT &

9100.03 - PRINCIPLE ON BONDED DEBT: Representative A. Torr moved to adopt the Commissioners' recommended

figures of \$355,223.00 and \$650,000.00, respectively, for a total figure of \$1,005,223.00. The motion was seconded by Representative Pelley and a roll call showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

8360.01 - STRAFFORD COUNTY EXTENSION SERVICE: No recommended changes. Representative Bryant praised the personnel, their sincere efforts, and the quality of the services which they provide.

8360.02 - STRAFFORD COUNTY SOIL CONSERVATION DISTRICT: Representative Dionne proposed a decrease of \$1,000.00 in this item, to a new figure of \$16,000.00.

Representative Lussier moved to adopt the report of the Subcommittee on General Government, as amended, and to adopt the total recommended appropriation of \$1,412,381.00. Representative Dionne seconded this motion and a roll call showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

RECESS
OUT OF RECESS

Representative Lussier moved to separately adopt the Memorandum dated February 13, 1986 from Representative Dionne embracing the policy requiring that salary agreements made at the time of hiring of

non-union, non-elected employees be reduced to writing and provided to the Chairperson of the County Convention. This motion was seconded by Representative Pelley and carried on a unanimous voice vote.

Representative Jones presented the report of the Subcommittee on Criminal Justice.

4110.13 - COUNTY ATTORNEY - RETIREMENT: Representative Jones proposed that this item be decreased by \$1,289.00 to a new figure of \$742.00. This is the correct amount--the original amount of \$2,031.00 was the result of a mistake in arithmetic. The total for this account, 4110 - COUNTY ATTORNEY, is likewise reduced by the same amount to a new total of \$184,689.00.

4140.10 - SHERIFF - SOCIAL SECURITY: Representative Jones proposed that this item be increased by \$1,000.00 to a new figure of \$3,098.00. The original figure of \$2,098.00 results from a typographical error.

4140.36 - SHERIFF - OFFICE SUPPLIES: Representative Jones proposed a decrease in this item of \$800.00 to a new figure of \$1,000.00.

4140.72 - SHERIFF - AUTO EXPENSE (GASOLINE): Representative Jones proposed that this item be reduced by \$1,000.00 to a new figure of \$6,000.00.

4140 - SHERIFF: The three changes noted above result in a decrease of \$800.00 to a new total figure for this account of \$235,395.00.

6100.24 - DEPT. OF CORRECTIONS - COUNSELING EXPENSE: Representative Jones proposed a decrease of \$5,000.00 in this item to a new figure of \$13,000.00.

6100.63 - DEPARTMENT OF CORRECTIONS - FUEL: Representative Jones proposed a decrease in this item

of \$2,000.00 to a new figure of \$17,500.00 to reflect the rapid fall in the price of oil.

6100 - DEPARTMENT OF CORRECTIONS: The two changes noted above result in a decrease of \$7,000.00 to a new total figure for this account of \$992,740.00.

Representative Lussier moved to adopt the report of the Subcommittee on Criminal Justice and to therefore adopt the total recommended appropriation of \$1,521,421.00. Representative Kincaid seconded this motion and a roll call showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

5035 - RRH - REVENUE - GAS INCOME - SHERIFF: A reduction in this item of \$1,000.00 to a new figure of \$6,000.00 following from the action taken on 4140.72 - SHERIFF - AUTO EXPENSE - GASOLINE. Representative Bryant moved to formalize this reduction, and to likewise amend the total RRH - REVENUE to a new figure of \$4,604,468.00 and to likewise amend the total ESTIMATE OF REVENUE to a new figure of \$5,767,308.00. Representative Lussier seconded this motion and a roll call showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

Representative Bryant moved, seconded by Representative Pelley, to authorize a study committee on the salaries of non-elected, non-union County

employees and to appropriate the sum of \$2,500.00 to secure the services of a professional consultant in that endeavor. An appropriate line item will be created for this amount. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, A. Flynn, Jones, Kincaid, Pelley, A. Torr, and F. Torr.

NAYS: Dionne, Lussier.

LONGEVITY AND ACCRUED BENEFITS: A general discussion was held on the Commissioners' written report explaining these items. The Commissioners stated that in the past these hidden costs were debited in the audited report against year-end statements, but did not appear in the budget as a real "up- front" cost. The Commissioners included a statement of the "Formula Calculation" which outlines the reasoning behind the factor of 4.6% of total wages used to arrive at the amount of these liabilities. In response to a question from the Chairman, Commissioner Dumont confirmed that these items, directly appropriated throughout the budget for the first time, will not lapse into surplus. They simply reflect the liabilities charged against the County in the audited statement as part of the real cost of doing business.

Representative A. Torr moved, seconded by Representative Dionne, to adopt the figure of \$11,065,164.00 as respects total expenditures for 1986. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

Representative Lussier moved, seconded by Representative Kincaid, to adopt the figure of \$5,767,308.00 as respects estimated revenues for 1986. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

Representative Lussier moved, seconded by Representative Bryant, to adopt the figure of \$600,000.00 as the amount of surplus to be applied against taxes for 1986. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

Representative Lussier moved, seconded by Representative Kincaid, to adopt the figure of \$4,697,856.00 as the amount to be raised by taxes in 1986. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

Representative Lussier moved, seconded by Representative Kincaid, to amend the 1985 budget by transferring \$37,500.00 from 9900.00 - CONTINGENCY, to 9902.01 - CAPITAL EXPENSE - RESERVE BUDGET. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

Representative Lussier moved, seconded by Representative Pelley, to adopt the Commissioners' Report on the Fourth Quarter and Cumulative 1985 Budget. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, A. Torr, and F. Torr.

NAYS: None.

Representative Dionne moved, seconded by Representative A. Torr, to accept the minutes of the Executive Committee meetings of August 9, 1985 and of October 28, 1985. This motion carried unanimously on a voice vote.

Representative Lussier moved, seconded by Representative Bates, to adjourn, and this motion carried unanimously at 4:41 p.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

STRAFFORD COUNTY CONVENTION
MINUTES OF FEBRUARY 28, 1986 MEETING

The meeting of the Strafford County Convention was called to order by Chairman Franklin Torr at 9:08 a.m. in the Superior Court Room II and opened with a moment of meditation and the pledge to the flag.

A roll call followed, which showed the following members present:

Present: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan (25 of 37).

Representative Lussier moved, seconded by Representative Pelley, to accept the following minutes of prior meetings of the County Convention: Organizational Meeting of December 11, 1984; Public Hearing - Budget of January 17, 1985; Budget Adoption Meeting of March 2, 1985; Special Meeting in Concord of June 6, 1985; Public Hearing - Revenue Sharing of January 30, 1986; and Public Hearing - Budget of January 30, 1986. This motion carried by unanimous voice vote.

4100 - ADMINISTRATION: Representative A. Torr commented that the \$2,500.00 to fund the study of salaries of non-elected non-union employees seems to have been added to line item 4100.29 - OTHER FEES/OUTSIDE SERVICES, although a separate line item was to have been established for this amount. Administrative Aide Fratto stated that account number 4100.30 could be used for this \$2,500.00 amount and the Chair indicated that a specific motion to accomplish this was not necessary.

Representative Dionne moved, seconded by Representative Lussier, to adopt the figure of \$158,663.00 for 4100 - ADMINISTRATION and a roll call showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,

Dionne, A. Flynn, Jones, Keans Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

4120 - REGISTER OF DEEDS: Representative Dionne moved, seconded by Representative Laurion, to adopt the figure of \$178,430.00 and a roll call showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

4160 - J&A BUILDING MAINTENANCE: Representative Dionne moved, seconded by Representative Kincaid, to adopt the figure of \$204,297.00 and a roll call showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

9370.00 - COUNTY CONVENTION: Representative Dionne

moved, seconded by Representative Laurion, to adopt the figure of \$6,000.00 and a roll call showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

9900.00 - CONTINGENCY: Representative Dionne moved, seconded by Representative Laurion, to adopt a figure of \$0.00. Commissioner Dumont requested that this item be funded in the amount of \$65,000.00 to either bring the Alms House into compliance with the Life Safety Code or to fund its demolition. Representative Keans stated that demolition would be premature unless an in-depth study of possible renovations were conducted. Representative Jones spoke as Chairman of a study committee that had looked into options for saving the 54,000 square feet of space contained in the structure. His feeling was that demolition was the only cost-effective proposal, but that it should not be carried out without a further, updated review of possible alternatives.

Representative Robinson moved, seconded by Representative Meader, to amend Representative Dionne's motion to place \$65,000.00 in this account as requested by the Commissioners, with the understanding that a new study committee would be appointed to look into alternatives before demolition occurred. This amendment was adopted on a unanimous voice vote.

Representative Chamberlin expressed his hope that

a study of alternatives to demolition would include the possibility of tying the building's use to the prison industry development efforts that are ongoing.

A roll call on Representative Dionne's motion, as amended, showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

9100 - DEBT ACCOUNTS: Representative Lussier moved to reduce 9100.01 - INTEREST ON TEMPORARY LOAN by \$30,000.00 to a new figure of \$260,000.00 based on the latest figures provided by the Commissioners. This motion was seconded by Representative Laurion and carried unanimously on a voice vote.

Representative Dionne moved, seconded by Representative Lussier, to adopt a total figure for 9100 - DEBT ACCOUNTS of \$1,265,223.00, which reflects the action noted above. A roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

9902.01 - CAPITAL EXPENDITURES - COURTHOUSE:
Representative Dionne moved, seconded by Representative Kincaid, to adopt the figure of \$80,560.00. Commissioner Dumont stated that bids had been received for MAINTENANCE - ROOF REPAIRS, and that the amount needed is \$26,950.00. Representative Robinson moved, seconded by Representative Meader, to increase this item by \$1,950.00 to a new amount of \$26,950.00, as requested by the Commissioners and to therefore amend Representative Dionne's motion so as to adopt a total figure of \$82,510.00 for 9902.01 - CAPITAL EXPENDITURES - COURTHOUSE and this motion carried unanimously on a voice vote.

A roll call on Representative Dionne's motion, as amended, showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, Jones, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: Keans and Laurion.

4110 - COUNTY ATTORNEY: Representative Dionne moved, seconded by Representative Jones, to adopt the figure of \$184,689.00. Representative Chamberlin moved, seconded by Representative Lussier, to reduce 4100.00 - COUNTY ATTORNEY by \$4,500.00 to a new figure of \$30,500.00. He explained that a raise of \$9,000.00 for this position was excessive and his motion would halve the suggested increase. Representative Jones spoke against the motion, explaining the process whereby the Subcommittee on Salaries of Elected Officials had reached the recommended increase to a \$35,000.00 annual salary for this position. There was a general consensus that although the present County Attorney appears to be

working full time at the job, State statute should require that the position be designated as full-time in Strafford County as was done for Cheshire County. After further discussion, Representative A. Torr moved the question. This was seconded by Representative Lussier and carried on a unanimous voice vote.

A roll call on Representative Chamberlin's motion to amend Representative Dionne's motion showed the following:

Yeas: Chamberlin, Dionne, Swope, and Spear.

Nays: Appleby, Bates, Bryant, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, and Sullivan.

A roll call on Representative Dionne's original motion showed the following:

Yeas: Appleby, Bates, Bryant, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, and Sullivan.

Nays: Chamberlin and Spear.

Representative Robinson moved, seconded by Representative Jones, to authorize the Executive Committee to explore making the County Attorney's position full-time by State statute and this motion carried on a unanimous voice vote.

4131.23 - JUDGE OF PROBATE - COUNSEL & COURT FEES:

Representative Dionne moved, seconded by Representative Pelley, to adopt a figure of \$0.00 as funding is included in the Human Resource Department budget (Welfare) under a new line item, and this motion carried unanimously on a voice vote.

RECESS
OUT OF RECESS

ACCRUED BENEFITS: There was a general discussion of these items as they appear throughout the budget and Administrative Aide Fratto again confirmed that the amounts will not lapse into surplus, but are set aside to fund the liabilities as they accrue.

4140 - SHERIFF: Representative Dionne moved, seconded by Representative Lussier to adopt the figure of \$235,395.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

4141 - DISPATCH: Representative Dionne moved, seconded by Representative Jones, to adopt the figure of \$98,597.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Bernard, Dingle, E.

Flynn, Frechette, Hussey, Laurion,
Meador, O'Brien, Parks, Robinson,
Spear, and Sullivan.

Nays: None.

4150 - MEDICAL EXAMINER: Representative Dionne moved, seconded by Representative Kincaid, to adopt the figure of \$10,000.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,
Dionne, A. Flynn, Jones, Keans,
Kincaid, Lussier, Pelley, Swope, A.
Torr, F. Torr, Bernard, Dingle, E.
Flynn, Frechette, Hussey, Laurion,
Meador, O'Brien, Parks, Robinson,
Spear, and Sullivan.

Nays: None.

4180 - SUPERIOR COURT: Representative Dionne moved, seconded by Representative A. Torr to adopt the figure of \$0.00 and this motion carried unanimously on a voice vote.

6100 - JAIL: Representative Dionne moved, seconded by Representative Jones, to adopt the figure of \$992,740.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,
Dionne, A. Flynn, Jones, Keans,
Kincaid, Lussier, Pelley, Swope, A.
Torr, F. Torr, Bernard, Dingle, E.
Flynn, Frechette, Hussey, Laurion,
Meador, O'Brien, Parks, Robinson,
Spear, and Sullivan.

Nays: None.

4190 - HUMAN RESOURCES DEPARTMENT: Representative Dionne moved, seconded by Representative Lussier, to adopt the figure of \$2,087,154.00. Representative A. Torr questioned what line item number would be applied to LEGAL ASSISTANCE (the amount transferred from 4131.23 - JUDGE OF PROBATE - COUNSEL & COURT FEES) and Administrative Aide Fratto stated that 4190.20 would be assigned to that amount. A roll call on Representative Dionne's motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

4191 - INFORMATION & REFERRAL: Representative Dionne moved, seconded by Representative A. Torr, to adopt the figure of \$0.00 and this motion carried on a unanimous voice vote.

8360.01 - RESOURCE AGENCIES - EXTENSION SERVICE: Representative Dionne moved, seconded by Representative A. Torr, to adopt the figure of \$127,950.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

8360.02 - RESOURCE AGENCIES - SOIL CONSERVATION DISTRICT: Representative Dionne moved, seconded by Representative Pelley, to adopt the figure of \$16,000.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

9350 - HUMAN SERVICE GRANTS

9350.01 - STRAFFORD COUNTY GUIDANCE CENTER, INC.: Representative Dionne moved, seconded by Representative A. Flynn to adopt the figure of \$22,500.00 and this motion carried on a unanimous voice vote.

9350.02 - STRAFFORD COUNTY COMMUNITY ACTION, INC.: Representative Dionne moved, seconded by Representative A. Torr to adopt the figure of \$40,000.00 and this motion carried on a unanimous voice vote.

9350.03 - STRAFFORD COUNTY HOMEMAKERS/HOMEHEALTH AIDE, INC.: Representative Dionne moved, seconded by Representative Lussier to adopt the figure of \$160,654.00 and this motion carried on a unanimous voice vote.

9350.04 - STRAFFORD COUNTY PRE-NATAL & FAMILY PLANNING, INC.: Representative Dionne moved, seconded by Representative Lussier to adopt the figure of

\$44,030.00 and this motion carried on a unanimous voice vote.

9350.05 - SOUTHEASTERN NEW HAMPSHIRE SERVICE CORP.: Representative Dionne moved, seconded by Representative A. Flynn to adopt the figure of \$15,500.00 and this motion carried on a unanimous voice vote.

9350.06 - MEALS ON WHEELS: Representative Dionne moved, seconded by Representative Bryant to adopt the figure of \$1.00 and this motion carried on a unanimous voice vote.

9350.07 - GREAT BAY TRAINING CENTER: Representative Dionne moved, seconded by Representative A. Flynn to adopt the figure of \$6,000.00 and this motion carried on a unanimous voice vote.

9350.08 - STRAFFORD COUNTY CHILD CARE ASSOCIATION: Representative Dionne moved, seconded by Representative A. Torr to adopt the figure of \$26,250.00 and this motion carried on a unanimous voice vote.

9350.09 - SEACOAST TASK FORCE ON FAMILY VIOLENCE: Representative Dionne moved, seconded by Representative O'Brien to adopt the figure of \$20,000.00 and this motion carried on a unanimous voice vote.

9350.10 - WOMEN'S RESOURCE CENTER: Representative Dionne moved, seconded by Representative Pelley to adopt the figure of \$9,365.00 and this motion carried on a unanimous voice vote.

Representative Dionne moved, seconded by Representative Berkey to adopt a total figure for 9350 - HUMAN SERVICE GRANTS of \$344,300.00 and a roll call on this motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,

Dionne, A. Flynn, Jones, Keans,
Kincaid, Lussier, Pelley, Swope, A.
Torr, F. Torr, Berkey, Bernard, Dingle,
E. Flynn, Frechette, Hussey, Laurion,
Meador, O'Brien, Parks, Robinson,
Spear, and Sullivan.

Nays: None.

9200 - GENERAL INSURANCE - COURTHOUSE & RRH:
Representative Dionne moved, seconded by Representative
A. Flynn, to adopt the figure of \$433,541.00 and a roll
call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,
Dionne, A. Flynn, Jones, Keans,
Kincaid, Lussier, Pelley, Swope, A.
Torr, F. Torr, Berkey, Bernard, Dingle,
E. Flynn, Frechette, Hussey, Laurion,
Meador, O'Brien, Parks, Robinson,
Spear, and Sullivan.

Nays: None.

TOTALS - COURTHOUSE: Representative Dionne moved,
seconded by Representative Lussier, to adopt the figure
of \$6,490,489.00 as a total and a roll call on the
motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,
Dionne, A. Flynn, Jones, Keans,
Kincaid, Lussier, Pelley, Swope, A.
Torr, F. Torr, Berkey, Bernard, Dingle,
E. Flynn, Frechette, Hussey, Laurion,
Meador, O'Brien, Parks, Robinson,
Spear, and Sullivan.

Nays: None.

5100 - RRH ADMINISTRATION: Representative Dionne moved, seconded by Representative Lussier, to adopt the figure of \$252,669.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

5130 - DIETARY: Representative Dionne moved, seconded by Representative A. Flynn, to adopt the figure of \$773,010.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

5140 - NURSING: Representative Dionne moved, seconded by Representative Laurion, to adopt the figure of \$2,372,589.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle,

E. Flynn, Frechette, Hussey, Laurion,
Meador, O'Brien, Parks, Robinson,
Spear, and Sullivan.

Nays: None.

5145 - RESIDENT SERVICES: Representative Dionne moved, seconded by Representative Kincaid, to adopt the figure of \$31,557.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,
Dionne, A. Flynn, Jones, Keans,
Kincaid, Lussier, Pelley, Swope, A.
Torr, F. Torr, Berkey, Bernard, Dingle,
E. Flynn, Frechette, Hussey, Laurion,
Meador, O'Brien, Parks, Robinson,
Spear, and Sullivan.

Nays: None.

5150 - PLANT: Representative Dionne moved, seconded by Representative A. Flynn, to adopt the figure of \$456,277.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,
Dionne, A. Flynn, Jones, Keans,
Kincaid, Lussier, Pelley, Swope, A.
Torr, F. Torr, Berkey, Bernard, Dingle,
E. Flynn, Frechette, Hussey, Laurion,
Meador, O'Brien, Parks, Robinson,
Spear, and Sullivan.

Nays: None.

5160 - LAUNDRY & SEWING: Representative Dionne moved, seconded by Representative Berkey, to adopt the figure of \$185,164.00 and a roll call on the motion showed the

following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

5170 - HOUSEKEEPING: Representative Dionne moved, seconded by Representative Bernard, to adopt the figure of \$242,727.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, O'Brien, Parks, Robinson, Spear, and Sullivan.

Nays: None.

5180 - PHYSICIAN & PHARMACY: Representative Dionne moved, seconded by Representative Bernard, to adopt the figure of \$13,600.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

5190 - STAFF EDUCATION: Representative Dionne moved, seconded by Representative A. Flynn, to adopt the figure of \$32,417.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

5191 - PHYSICAL THERAPY: Representative Dionne moved, seconded by Representative E. Flynn, to adopt the figure of \$76,938.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

5192 - OCCUPATIONAL THERAPY & ACTIVITIES: Representative Dionne moved, seconded by Representative Berkey, to adopt the figure of \$75,163.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans,

Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

5195 - SOCIAL SERVICES: Representative Dionne moved, seconded by Representative Kincaid, to adopt the figure of \$55,714.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

9500.01 - RRH - HEALTH INSURANCE: Representative Dionne moved, seconded by Representative A. Torr, to adopt the figure of \$0.00 and this motion carried on a unanimous voice vote.

9902 - CAPITAL EXPENSES - RESERVE BUDGET: Representative Dionne moved, seconded by Representative Meader, to adopt the figure of \$74,000.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and

Sullivan.

Nays: None.

TOTAL EXPENDITURES - RRH: Representative Dionne moved, seconded by Representative Appleby, to adopt the figure of \$4,641,825.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,
 Dionne, A. Flynn, Jones, Keans,
 Kincaid, Lussier, Pelley, Swope, A.
 Torr, F. Torr, Berkey, Bernard, Dingle,
 E. Flynn, Frechette, Hussey, Laurion,
 Meador, Parks, Robinson, Spear, and
 Sullivan.

Nays: None.

TOTAL REVENUES - RRH: Representative Dionne moved, seconded by Representative Appleby, to adopt the figure of \$4,604,468.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,
 Dionne, A. Flynn, Jones, Keans,
 Kincaid, Lussier, Pelley, Swope, A.
 Torr, F. Torr, Berkey, Bernard, Dingle,
 E. Flynn, Frechette, Hussey, Laurion,
 Meador, Parks, Robinson, Spear, and
 Sullivan.

Nays: None.

TOTAL ESTIMATED REVENUES EXCLUSIVE OF TAXES:
Representative Dionne moved, seconded by Representative Robinson, to adopt the figure of \$5,767,308.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

REVENUE SHARING: Representative Dionne moved, seconded by Representative A. Flynn, to adopt the figure of \$193,000.00. Commissioner Dumont suggested the following apportionment of \$180,000.00 of revenue sharing monies, with the remaining \$13,000.00 to be applied to Account Number 5140 - NURSING:

Strafford County Community Action, Inc.:	\$ 40,000
Strafford County Homemakers/Homehealth, Inc.:	110,000
Strafford County PreNatal & Family Planning:	<u>30,000</u>

TOTAL:	\$180,000
--------	-----------

Representative E. Flynn moved, seconded by Representative Robinson, to amend Representative Dionne's motion to incorporate the above apportionment and this motion carried on a unanimous voice vote.

A roll call on Representative Dionne's motion, as amended, showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

TOTAL APPROPRIATIONS - 1986 STRAFFORD COUNTY BUDGET:

Representative Lussier moved, seconded by Representative Laurion, to adopt the figure of \$11,132,314.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

TOTAL REVENUES EXCLUSIVE OF TAXES:

Representative Lussier moved, seconded by Representative E. Flynn, to adopt the figure of \$5,767,308.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

AMOUNT OF SURPLUS TO REDUCE TAXES:

Representative Lussier moved, seconded by Representative E. Flynn, to adopt the figure of \$600,000.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin,

Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

AMOUNT TO BE RAISED FROM TAXES: Representative Lussier moved, seconded by Representative E. Flynn, to adopt the figure of \$4,765,006.00 and a roll call on the motion showed the following:

Yeas: Appleby, Bates, Bryant, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Frechette, Hussey, Laurion, Meader, Parks, Robinson, Spear, and Sullivan.

Nays: None.

Representative Laurion moved, seconded by Representative Chamberlin, to adopt the position of the Subcommittee on General Government regarding salary agreements, as follows:

That any agreements between the County Commissioners and prospective employees regarding salaries be reduced to writing and placed on file in the Commissioners' Office. Additionally, a copy of any such agreement shall be forwarded to the Chairperson of the County Delegation in order that this information will be available to each subcommittee at annual budget review time.

This motion carried unanimously on a voice vote.

Representative Lussier moved, seconded by Representative Bates, to adjourn and this motion carried unanimously at 12:09 p.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

**EXECUTIVE COMMITTEE MEETING OF THE
STRAFFORD COUNTY CONVENTION
MINUTES OF FEBRUARY 28, 1986**

The meeting of the Strafford County Convention's Executive Committee was called to order by Chairman Franklin Torr at 8:54 a.m. in the Superior Court Room II.

TOTAL EXPENDITURES - RIVERSIDE REST HOME (RRH): The Chair pointed out that an error of some \$30,000 had been made in adding the various line items to arrive at the total expense figure. The correct amount is \$4,641,825.00 (not \$4,611,625.00 which is the figure adopted by the Executive Committee at the Budget Meeting of February 14, 1986).

Representative Lussier moved, seconded by Representative Dionne, to adopt the corrected figure of \$4,641,825.00 and this motion carried unanimously on a voice vote.

TOTAL EXPENDITURES FOR 1986: Because of the correction to the RRH total, this figure should be corrected to \$11,095,364.00 (not \$11,065,164.00, which is the figure adopted by the Executive Committee at the Budget Meeting of February 14, 1986).

Representative A. Torr moved, seconded by

Representative Lussier, to adopt the corrected figure of \$11,095,364.00 and this motion carried unanimously on a voice vote.

AMOUNT TO BE RAISED BY TAXES: Because of the above adjustments, this figure should be corrected to \$4,728,056.00 (not \$4,697,856.00, which is the figure adopted by the Executive Committee in the Budget Meeting of February 14, 1986).

Representative Jones moved, seconded by Representative Lussier, to adopt the corrected figure of \$4,728,056.00 and this motion carried unanimously on a voice vote.

By unanimous consent, the meeting adjourned at 8:59 a.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

EXECUTIVE COMMITTEE MEETING OF THE
STRAFFORD COUNTY CONVENTION
MINUTES OF MAY 23, 1986

The meeting of the Strafford County Convention's Executive Committee was called to order by Chairman Franklin Torr at 9:05 a.m. in the Commissioners Conference Room and opened with a moment of meditation and the pledge to the flag.

A roll call followed, which showed the following members present:

Present: Appleby, Bates, Chamberlin, Dionne, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, and F. Torr (12 of 15).

(A. Flynn arrived later and Bryant had been excused by the Chairman).

Representative Chamberlin moved, seconded by Representative A. Torr, to accept the minutes of the Executive Committee meetings of February 14, 1986 and February 28, 1986 and this motion carried on a unanimous voice vote.

REVIEW OF BUDGET RESULTS - FIRST QUARTER 1986

4100.29 ADMINISTRATION - OTHER FEES/OUTSIDE SERVICES &
4100.36 ADMINISTRATION - OFFICE SUPPLIES: In response to a question from Representative Lussier, Commissioner Roberge confirmed that bulk purchases were normally made early to provide for the entire year and that this recurred throughout other accounts.

It was pointed out that mistakes in preparing the budget results showed 100% expenditures in some line items where no expense had yet been incurred.

4120.38 REGISTER OF DEEDS - POSTAGE: In response to a question from Representative Lussier, Register of Deeds Morrisette explained that he had put \$800.00 worth of postage in the meter prior to his vacation as a precautionary measure and that most of it was still available for use.

4160.60 J&A MAINTENANCE - ELECTRICITY: In response to a question from Representative Lussier, Administrative Aide Fratto said that even though electrical use was heaviest during the coldest months early and late in the fiscal year, the expense to date was higher than anticipated.

4160.80 J&A MAINTENANCE - BUILDING REPAIRS: In response to a question from Representative Lussier, Administrative Aide Fratto explained that much repair

work had been carried out during the first two months, and that the Commissioners had agreed to pay for fifty percent (50%) of the renovations to the Extension Service quarters and had charged that expense to this line item. Representative A. Torr said that since Extension was paying \$1.00 annual rent they should be responsible for funding whatever renovations were required to suit the rearrangement of their offices. Commissioner Roberge agreed with Representative A. Torr, as did Chairman F. Torr.

4160.41 J&A MAINTENANCE - WORKMEN'S COMPENSATION: In response to a question from Representative Chamberlin, Administrative Aide Fratto explained that this item was paid on a quarterly basis and the check probably was not issued until after April 1, so the account shows no first quarter expense.

9902.01 CAPITAL RESERVE: In response to a question from Representative Lussier, Administrative Aide Fratto explained that equipment for the Registry of Deeds was purchased early in the year.

4140.81 SHERIFF - EQUIPMENT REPAIR/MAINTENANCE

4140.88 SHERIFF - VEHICLE LEASE: In response to a question from Representative A. Torr, Sheriff Cavanaugh explained that the entire annual lease amount was paid at inception to avoid financing costs.

6100.63 JAIL - FUEL: In response to a question from Representative Lussier, Administrative Aide Fratto said that the tanks had been topped off, but that too much oil was being used. Commissioner Roberge elaborated that the heating system was still under warranty, that it was not functioning properly, and that the Commissioners were pursuing remedies including withholding final payment. There appears to be a design problem. Chairman F. Torr said he hoped that complete documentation of the problem was being

maintained with the idea that the cost of excess fuel used could also be recovered. Commissioner Roberge confirmed that detailed records were being kept.

4190 HUMAN RESOURCES: The Chairman assumed that the slowness of State billing was the probable reason for only a four percent (4%) over-all expenditure so far. Commissioner Roberge confirmed that the State was not functioning well in handling the changes brought about by Senate Bill 1. The Chairman said that lack of State funds was not the problem. Commissioner Roberge, as Chairman of the Legislative Committee of the Association of Counties, reported that it was now a major initiative of the Association to push the State into performing its responsibilities. Legislation may need to be prepared for the 1987 session of the Legislature on termination of parental rights and to clarify other matters not considered in Senate Bill I.

9350.02 HUMAN SERVICE GRANTS - COMMUNITY ACTION, INC.: In response to a question from Representative A. Torr, Administrative Aide Fratto reported that Community Action, Inc. (CAP) will be submitting a proposal for using the J&A building basement vault space for their central offices. Renovations will be done at no cost to the County. In response to a concern expressed by Representative Bates, Administrative Aide Fratto confirmed that there was no possibility of damage to the old County records which are stored in the vault area.

5100.67 RIVERSIDE REST HOME ADMINISTRATION - ADVERTISING: In response to a question from Representative Lussier, Administrative Aide Fratto confirmed that advertising would be over-budget because it was so difficult to attract replacements for those Certified Nurses Aides (CNA's) who left. No shortage exists in more skilled positions. CNA staffing levels are down, but Commissioner Roberge stated that this has

had no effect on the quality of patient care. Representative Kincaid questioned whether there were morale problems or other reasons for the departure of CNA's. Administrative Aide Fratto said he thought that the shortage was not the result of unusual numbers of staff leaving, but arose from the difficulty in replacing normal attrition due to nearly full employment and competition from other nursing facilities. A crisis has been avoided through overtime work by existing staff. The use or non-use of exit interviews is of concern.

The Chairman wondered how overtime could be paid so as to provide adequate services without showing more than the twenty-two percent (22%) expenditure under 5140.06 NURSING - CERTIFIED NURSES' AIDES. His concern was that that item should not be overfunded to provide a cushion for pet projects. Administrative Aide Fratto agreed to request a memo from Administrator Cundiff that will provide the following information: 1. Basic salary versus overtime salary for CNA's during the first quarter; 2. Actual CNA staff levels versus desired staff levels. The Chairman stated that the full Delegation would wish to take a strong look at this situation during their upcoming meeting which would require a detailed explanation from Administrator Cundiff.

5160.50 LAUNDRY & SEWING - PURCHASES, LINEN: In response to a question from Representative A. Torr, Administrative Aide Fratto confirmed that the sixty-nine percent (69%) expenditure was partly a result of purchases required by the outside laundering contract and partly caused by normal activity at the beginning of the year. Representative Kincaid stated that it was important that linen be marked in and out to minimize losses. Representative Keans concurred that it was crucial to check and count in and out linen batches and Administrative Aide Fratto confirmed that this would be

done.

Representative A. Torr moved, seconded by Representative Lussier, to accept the first quarter budget report. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, and F. Torr.

NAYS: None.

The Chairman reported that New Hampshire Policy Analysts had submitted a proposal to study the salaries of non-elected, non-union employees and copies of a letter dated April 25, 1986 from Richard W. Hurd were made available.

RECESS
OUT OF RECESS

Representative Lussier moved, seconded by Representative Jones, to approve an expenditure of \$2,500 to fund the study of salaries of non-elected, non-union employees.

A roll on the motion showed the following:

YEAS: Appleby, Bates, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, and F. Torr.

NAYS: None.

Commissioner Roberge requested that a total of \$50,000 be transferred from Accounts 9100.01 - INTEREST ON TEMPORARY LOAN and 9900.00 - CONTINGENCY and be made available for asbestos removal at the Alms House and

for remodeling of the new Sheriff/Dispatch offices and County Attorney's office.

Commissioner Roberge stated that \$25,000 was needed for asbestos removal. Administrative Aide Fratto gave the following breakdown for Sheriff/Dispatch:

\$27,000	General Contractor's bid
1,000	Change Orders
3,000	Carpeting
3,000	Telephones/Communications hook-ups
1,000	Wall Insulation
1,000	Dropped Ceiling
2,000	Counter Workstations
<u>5,000</u>	Heating/Cooling

\$43,000	
<u>(30,000)</u>	Previously approved

\$13,000	Additional request
----------	--------------------

The Chairman voiced disappointment at this over-run since the Delegation had appropriated the original \$30,000 based on the Commissioners' assurances that that amount would be adequate. Commissioner Roberge agreed with the Chairman's remarks, but stated that good-faith best estimates were used to arrive at the \$30,000 figure which later proved inadequate.

Representative Keans stated that these last minute requests for increases in project approvals was unacceptable. General discussion.

In response to a question from Representative Chamberlin, Administrative Aide Fratto stated that the cost to Dispatch was about one-half of the total. Representative Chamberlin said that he could not support County funding of Dispatch since many

municipalities provide their own service.

In response to a question from Representative A. Torr, Administrative Aide Fratto stated that \$8,000 of the additional \$13,000 in requested work had not yet been done.

After further discussion, Administrative Aide Fratto stated that it was possible that the \$5,000 requested for heating/cooling would not be needed.

Administrative Aide Fratto suggested that the Delegation ought to be appropriating in the area of \$300,000 each year as a contingency fund to take care of over-runs.

Representative Jones stated that the magnitude of the over-run would create a credibility problem with the Delegation on future projects where best guesses were the basis of the Commissioners' request.

Representative Swope moved, seconded by Representative Dionne, to allocate an additional \$13,000 for the Sheriff/Dispatch remodeling. Representative A. Torr moved, seconded by Representative Pelley, to amend that motion to allocate \$8,000 to the project by a transfer of that sum from 9900.00 - CONTINGENCY. The amendment carried on a unanimous voice vote.

A roll call on the motion as amended showed the following:

YEAS: Appleby, Bates, Chamberlin, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, Swope, A. Torr, and F. Torr (12).

NAYS: Keans (1).

A breakdown of the work requested for the County Attorney's space was provided:

\$ 3,000	Window Masonry
1,000	Heating/Cooling
7,000	Work Stations
<u>1,000</u>	Alarm/Security
\$12,000	

County Attorney Soldati explained the request. Commissioner Roberge suggested adding \$3,000 for unexpected details in light of past experience and because no work had as yet been performed.

The Chairman stated that such requests should go through the appropriate Subcommittee in the future. Because the Sheriff is expecting to move into new quarters by June 1, 1986, there is not time now to follow what should be the normal procedure.

Representative A. Torr moved, seconded by Representative Jones, to authorize a transfer of \$8,000 from 9900.00 - CONTINGENCY to proceed with renovations in the amount of \$15,000, less the \$7,000 requested for work stations. County Attorney Soldati explained that the work stations were vital components of the renovations since the normal sized desks on hand were too large to accommodate the staff given the limited space available. A roll call on the motion showed the following:

YEAS: Chamberlin, Keans, and Pelley (3).

NAYS: Appleby, Bates, Dionne, A. Flynn, Jones, Kincaid, Lussier, Swope, A. Torr, and F. Torr (10).

Representative Swope moved, seconded by

Representative Kincaid, to transfer \$15,000 from 9900.00 - CONTINGENCY to fund renovations to the County Attorney's quarters. A roll call showed the following:

YEAS: Appleby, Bates, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, and F. Torr.

NAYS: None.

The Chairman suggested that the Commissioners be authorized to put out to bid the asbestos removal at the Alms House with the understanding that they would then request approval of the funding. This authorization was granted on a unanimous show of hands.

Representative Parks presented the report of the Alms House Study Committee. The Committee had voted 5-3 that the Alms House not be demolished, but be preserved by "mothballing."

The estimated costs of various options were presented:

1. Demolish (keep laundry): \$155,000
2. Demolish whole structure: 110,000
3. Mothball: 111,000*

*plus \$10,000 annual maintenance.

A general discussion featured possible future uses of the structure and their feasibility.

Representative A. Torr moved, seconded by Representative Kincaid, to retain the Alms House without making a decision on mothballing. A roll call showed the following:

YEAS: Appleby, Bates, Dionne, Jones, Keans,
Kincaid, Lussier, Pelley, A. Torr, and
F. Torr (10).

NAYS: Chamberlin and Swope (2).

After further discussion, Representative Bates moved, seconded by Representative Lussier, to adopt the report of the Alms House Study Committee and to recommend to the full Delegation that \$111,000 be appropriated for "mothballing" and \$5,000 for a study of potential uses of the structure. A roll call on the motion showed the following:

YEAS: Appleby, Bates, Chamberlin, Dionne,
Jones, Keans, Kincaid, Lussier, Pelley,
Swope, A. Torr, and F. Torr.

NAYS: None.

The Chairman announced that a full Delegation meeting and Public Hearing will be scheduled for Monday, June 9, 1986 at 7:30 p.m. to consider the future of the Alms House and any other business that may legally come before the Delegation at that time.

Representative Kincaid moved, seconded by Representative A. Torr, to adjourn and this motion carried unanimously at 1:11 p.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

STRAFFORD COUNTY DELEGATION
MINUTES OF PUBLIC HEARING OF JUNE 9, 1986

The Public Hearing on the Executive Committee's Supplemental Budget request to provide funding for

mothballing and a study of possible future use of the Alms House was called to order by Chairman Franklin Torr at 7:31 p.m. in Superior Courtroom II.

Commissioner Paul Dumont, speaking as a private citizen, asked how much money was involved. The Chairman responded that the estimated costs, provided by the Commissioners, were as follows:

Mothball:	\$110,000
Demolish:	65,000
Demolish/Retain Laundry:	110,000

The Chairman further explained that the Executive Committee's recommendation was to retain and mothball the building.

Dover Fire Chief David Bibber, speaking as a private citizen, stated that he was concerned about the costs of rehabilitating the building for future use and recommended that it be demolished.

There being no other persons expressing a desire to speak, the Public Hearing was adjourned at 7:42 p.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
MINUTES OF MEETING OF JUNE 9, 1986

A meeting of the Strafford County Delegation to consider the Executive Committee's request for a Supplemental Budget to provide funding for mothballing of the Alms House and a study of its future use was called to order by Chairman Franklin Torr at 7:44 p.m. in the Superior Courtroom II.

The meeting opened with a moment of meditation and the pledge to the flag. A roll call followed, which showed the following members present:

Present: Appleby, Bates, Bryant, Chamberlin, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Foss, Frechette, Frew, Laurion, Parks, Robinson, Spear, Sullivan, R. Torr, and Whiting (27 of 37).

Representative Parks moved, seconded by Representative Sullivan, to retain and mothball the Alms House and to appropriate \$10,000 for a detailed study of possible future uses. Representative Parks spoke in favor of his motion and emphasized that the building is structurally sound. Referring to the report of the Alms House Study Committee which he chaired, Representative Parks reported that an estimate of \$110,000 had been developed as the cost of mothballing or destroying the building.

Commissioner Dumont stated that all possible avenues of use for the building had been investigated and rejected as unfeasible, and that it should be destroyed. Commissioner Roberge spoke in favor of demolition. Commissioner Herlihy said the building should be destroyed because its original use is now recognized as inhumane.

Representative Dingle spoke in favor of demolition and said that it was not attractive for private use and there was no County use foreseeable in the next five to ten years. Also, it will remain a potential fire hazard even if mothballed.

The Chairman pointed out that \$40,000 a year in heating costs will be saved if the building is

mothballed.

Representative A. Torr spoke in favor of mothballing and said that future uses were very likely to arise. Representative Swope spoke in favor of demolition. Representative Keans spoke in favor of mothballing. Representative Jones and Chamberlin spoke in favor of demolition.

In response to a question, Administrator Cundiff said that fifty-nine (59) sprinkler heads have been identified and they will be installed immediately if the decision is to mothball the building.

Representative Bates and Pelley spoke in favor of mothballing.

In response to a question from Representative Foss, Commissioner Dumont confirmed that all of the work requested by the Dover Fire Department had been completed. Fire Chief Bibber stated that the required electrical work has not been done on schedule.

The Chairman spoke in favor of mothballing and stated that the possibility of mutual response (not mutual aid) for Riverside Rest Home (RRH) was being investigated with Rochester and Somersworth.

Representative Bernard spoke in favor of mothballing.

A roll call on Representative Parks' motion showed the following:

YEAS: Appleby, Bates, Bryant, A. Flynn, Jones, Keans, Kincaid, Pelley, A. Torr, F. Torr, Berkey, Bernard, E. Flynn, Foss, Frechette, Laurion, Parks, Robinson, Spear, Sullivan, and R. Torr

(21 of 27).

NAYS: Chamberlin, Lussier, Swope, Dingle, Frew, and Whiting (6).

The Chairman stated that the County had the opportunity to receive matching State funds for a household hazardous waste disposal program. Director Jim Hicks of the Strafford County Regional Planning Commission (SCRPC) explained that the estimated cost for a County-wide effort would be \$30,000 and the State would provide fifty percent (50%), but that a July 1, 1986 deadline applied. SCRPC is agreeable to coordinating this, but has no funds available. Representative Bryant spoke in favor of County funding. Representative Foss stated that the program should remain the responsibility of the cities and towns this year, but that perhaps County support would be appropriate in the future when more lead time and information would be available. It was the sense of the meeting that Representative Foss' view was the correct one.

SUPPLEMENTAL BUDGET

Representative Robinson moved that Account No. 4011, Revenue - Register of Deeds Office be increased by \$100,000 from \$300,000 to a new estimated figure of \$400,000, and this motion was seconded by Representative Parks. Representative Robinson explained that revenue is being generated much more rapidly than Register of Deeds' Morrisette had anticipated and that even the increased estimate was conservative.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin, A. Flynn, Jones, Keans, Lussier, Pelley,

A. Torr, F. Torr, Berkey, Bernard, E. Flynn, Foss, Frechette, Frew, Laurion, Parks, Robinson, Spear, R. Torr, and Whiting (23).

NAYS: None.

Representative Keans moved, seconded by Representative E. Flynn, to reduce Account No. 9100.01, Interest on Temporary Loan, by \$54,000 from to \$260,000, to a new figure of \$206,000, based on the Commissioners' figure of actual cost.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin, A. Flynn, Jones, Keans, Lussier, Pelley, A. Torr, F. Torr, Berkey, Bernard, E. Flynn, Foss, Frechette, Frew, Laurion, Parks, Robinson, Spear, R. Torr, and Whiting (23).

NAYS: None.

Representative Parks moved, seconded by Representative E. Flynn, to increase Account No. 9900, Contingency, by \$154,000. Since there is presently \$42,000 left in the account, the new amount remaining in the account would be \$196,000.

Representative Laurion moved, seconded by Representative Frew, to amend Representative Parks motion by increasing Account No. 9900, Contingency, by \$104,000 to a new amount of \$146,000. After discussion, the motion to amend failed on a voice vote.

A roll call on the original motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin, A. Flynn, Jones, Keans, Kincaid, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Foss, Frechette, Parks, Robinson, Spear, Sullivan, R. Torr, and Whiting (24).

NAYS: Lussier, Frew, and Laurion (3).

Representative Keans moved, seconded by Representative E. Flynn, to authorize the Commissioners to proceed with the bidding process to accomplish the life safety code work at the Alms House in conformance with a letter to Representative Joseph Parks dated May 14, 1986 from Dover's Assistant Chief of Fire Prevention David Stevens, Jr., or equivalent, to include asbestos removal.

Commissioner Roberge indicated it would be necessary to hire an architect to prepare bid specifications for the required work. General discussion. A consensus emerged that the work required was not so complex as to require architectural services. Representative Robinson stated that the Commissioners knew well what is required and ought to be able to proceed.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Foss, Frechette, Laurion, Parks, Robinson, Spear, Sullivan, R. Torr, and Whiting (26).

NAYS: None.

Representative Lussier moved, seconded by Representative Chamberlin, to increase the 1986 total appropriation for Expenditures by \$100,000 to a new amount of \$11,232,314.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Foss, Frechette, Laurion, Parks, Robinson, Spear, Sullivan, R. Torr, and Whiting (26).

NAYS: None.

Representative Lussier moved, seconded by Representative Chamberlin, to increase total 1986 Revenue by \$100,000 to a new figure of \$5,867,308.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Foss, Frechette, Laurion, Parks, Robinson, Spear, Sullivan, R. Torr, and Whiting (26).

NAYS: None.

Representative Lussier moved, seconded by Representative E. Flynn, to adopt the figure of \$600,000 as the amount of surplus to be used to reduce taxes.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Foss, Frechette, Laurion, Parks, Robinson, Spear, Sullivan, R. Torr, and Whiting (26).

NAYS: None.

Representative Lussier moved, seconded by Representative Chamberlin, to adopt the figure of \$4,765,006 as the amount to be raised by taxes.

A roll call on the motion showed the following:

YEAS: Appleby, Bates, Bryant, Chamberlin, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr, F. Torr, Berkey, Bernard, Dingle, E. Flynn, Foss, Frechette, Laurion, Parks, Robinson, Spear, Sullivan, R. Torr, and Whiting (26).

NAYS: None.

Representative Lussier moved, seconded by Representative Laurion, to accept the Minutes of the Full Delegation Meeting of February 28, 1986 on adoption of the 1986 Budget, and this motion carried on a unanimous voice vote.

Representative Lussier moved, seconded by Representative E. Flynn, to adjourn and this motion carried unanimously on a voice vote at 9:56 p.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

EXECUTIVE COMMITTEE MEETING OF THE
STRAFFORD COUNTY CONVENTION
MINUTES OF JULY 18, 1986

The meeting of the Strafford County Convention's Executive Committee was called to order by Chairman Franklin Torr at 9:05 a.m. in the Commissioners' Conference Room and opened with a moment of meditation and the pledge to the flag.

A roll call followed, which showed the following members present:

Present: Bates, Chamberlin, A. Flynn, Kincaid, Lussier, Pelley, A. Torr, and F. Torr (8 of 15). (Representative Keans arrived later.)

Representative Lussier moved, seconded by Representative A. Flynn, to accept the minutes of the Executive Committee meeting of May 23, 1986 and this motion carried on a unanimous voice vote.

REVIEW OF FISCAL YEAR 1986 SECOND QUARTER BUDGET
RESULTS

Representative Lussier questioned the sixty-four percent (64%) expenditure of Account No. 4100.07 - Administration - Head Bookkeeper. Administrative Aide Fratto explained that this was the result of payments to the former Head Bookkeeper that should have been charged to 4100.09 - Reserve for Accrued Benefits, but because of processing limitations was temporarily charged against 4100.07 and therefore appears as a salary overage.

Representative A. Torr wondered how any further travel could be undertaken since account 4100.70 - Administration - Travel, had already been overspent.

The Chairman pointed out that the Delegation has the authority to invoke line item budget control at any time, but has not done this to allow a certain flexibility to the Commissioners so that small amounts may be moved as needed. Longevity and Reserve for Accrued Benefits are the only line items that must be used solely for that purpose and will not lapse into surplus, therefore, that money will not need to be reappropriated each year.

In response to a question from Chairman Torr, Administrative Aide Fratto explained that Account No. 4100.04 - Administration - Clerical/Secretarial Staff was over-budget because it was necessary to keep a part-time person working through the summer to help with the computerization of records.

In response to questions, Administrative Aide Fratto explained that Account No. 4100.29 - Administration - Other Fees/Outside Services was at ninety percent (90%) expended because of an annual contract on a magnetic card reading machine, and that 4100.67 - Administration - Advertising at seventy-three percent (73%) expended was typical due to early year expenses.

Register of Deeds Morrisette explained that Account No. 4100.38 - Deeds - Postage will be over-budget because the volume of work and amount of revenue are higher than estimates.

Administrative Aide Fratto responded to Representative Lussier's question by explaining that Account No. 4160.60 - J&A Maintenance - Electricity was still out of whack because of the great monthly variations in the demand for heating/cooling.

Answering Representative A. Torr's question, Administrative Aide Fratto confirmed that Account No.

4160.80 - J&A Maintenance - Building Repairs did include renovation work for non-County tenants (Extension Service), but since the policy decision made by the Executive Committee at its May 23, 1986 meeting on the First Quarter Budget, any such tenant will be responsible for funding their own renovations in the future.

Administrative Aide Fratto explained to the Chairman that Account No. 9902.01 - Capital Reserve included expenditures for the Deeds Office, roof repairs, Phase II of Dispatch and for computers.

Administrative Aide Fratto explained to Representative Lussier that Account No. 4140.45 - Sheriff - Special Deputies was at ninety-two percent (92%) expended because a deputy had been ill and it was necessary to hire specials to fill in.

Representative A. Torr wondered why Account No. 4140.10 - Sheriff - Social Security was at seventy-five percent (75%) expended and Administrative Aide Fratto said he would check this out and report back to the Executive Committee.

Representative Lussier questioned why Account No. 4141.29 - Dispatch - Other Fees/Outside Services was three-hundred and forty percent (340%) expended and Administrative Aide Fratto explained that this one-time expense was related to equipment for taping calls to the Dispatch Center.

The Chairman asked about the status of the Dispatch's remodeling and when it was expected that they would be settled in their new quarters. Commissioner Dumont said that delays in cabinet-making and in installation work by Strafford Communications were preventing Dispatch from moving, and therefore had caused the County Attorney's utilization of the present

Dispatach quarters to be put off.

Representative A. Torr referred to Account No. 6100.63 - Jail - Fuel and wondered if the heating problems discussed in prior meetings were being resolved. Commissioner Dumont said they have been meeting with the contractors, engineer, and architect, but are not sure as of yet what the nature of the problem is.

Referring to Account No. 9200.93 - General Insurance, the Chairman wondered if Strafford County would be joining the Insurance Pool initiated by the New Hampshire Municipal Association. Commissioner Dumont said that we won't be joining because, like most counties, our loss experience is better than that of most municipalities and our rates are lower than we could obtain through the pool.

Riverside Rest Home

Account No. 5100.37 - Administration - Dues & Subscriptions. Administrator Cundiff explained to Representative Lussier that the one-hundred and thirty-three percent (133%) expense resulted from erroneous billing from other RRH departments.

Account No. 5100.70 - Administration - Administrator's Expense. Administrator Cundiff explained to Representative Lussier that the one-hundred and twenty-two percent (122%) expense results from a broken chair that should have been charged to 5100.81 - Administration - Equipment Repair/Maintenance.

Administrator Cundiff said that Account No. 5100.67 - Administration - Advertising is at one-hundred and one percent (101%) because of the effort to attract personnel to alleviate the staffing shortages.

Account No. 5100.05 - Administration - Volunteer Coordinator. Administrator Cundiff responded to the Chairman's question by stating that this position had not yet been filled.

Account No. 5130 - Dietary. Administrator Cundiff stated that this department was currently short one cook and one diet aide.

Account No. 5140.02 - Nursing - Assistant Director. In response to a question from Representative A. Torr, Administrator Cundiff stated that this position was not required. The person who had been Assistant Director has been made Education Coordinator (Account No. 5190.01) and the line item for Assistant Director will drop out when the 1987 budget is prepared.

Account No. 5140.03 - Nursing - Nursing Supervisors. In response to a question from Representative A. Torr, Administrator Cundiff said that they are currently short two nursing supervisors, one on the 7-3 shift and one on the 11-7 shift.

Representative Keans asked how many licensed staff there were and Administrator Cundiff stated thirty-five (35), including the Director.

The Chairman expressed confusion over conflicting reports received at the Executive Committee's meeting of May 23, 1986 and the contents of Administrator Cundiff's memorandum of June 5, 1986. At the meeting it was stated that licensed personnel were not a problem, but that Certified Nurses Aides (CNA's) were because wages made it difficult to attract replacements. Administrator Cundiff's memorandum indicates a shortage of licensed staff and does not attribute hiring problems to wage levels.

Administrator Cundiff stated that out of thirty-five (35) licensed positions under 5140 - Nursing, he is short seven (7), with five (5) additional unavailable due to vacations, sick leave, etc.

In response to a question from Representative A. Torr, Administrator Cundiff said that he did not have information that would show the shortage of licensed personnel per shift, but the shortages are being covered through overtime. Administrator Cundiff responded to Representative Keans by confirming that he was investigating extended shifts, and bonus programs on a short-term basis, but noted that he was not optimistic about extended shifts.

Representatives Bates, A. Torr, and Chairman Torr requested that Administrator Cundiff prepare a breakdown relative to Account Nos. 5140.03, 5140.05, and 5140.06 - Nursing - Nursing Supervisors, Nursing Personnel and Certified Nurses' Aides, that will show actual versus ideal and the amount of overtime versus budget straight-time paid. This is because it is not understood, nor was it clearly explained, how a staffing crisis can be covered with overtime and expensive temporary help but not lead to an over-expenditure in these line items through the first two quarters.

Administrator Cundiff responded to a question from Representative A. Torr by stating that the shortage of CNA's is not critical, but is a significant problem.

Representative Keans inquired about the CNA situation and Administrator Cundiff said that currently he was short 9.2 CNA full-time equivalents, plus five (5) who were on vacation, out of ninety-six (96) authorized positions.

Commissioner Dumont replied to the Chairman's

question by stating that they were not willing to reopen contract negotiations at this time, but will try to negotiate an addendum to ease the RRH shortages. The cost would be in the area of \$35,000 - \$40,000 for the balance of the fiscal year. Commissioner Dumont felt that this additional money could be found in various RRH accounts. Administrator Cundiff presented the following list of possible areas of savings and said that he was not formally proposing this and additional investigation would be required before he could go on record as endorsing such a reallocation of budgeted monies:

<u>Account</u>	<u>Amount Available</u>
5130.50, <u>Dietary-Food</u>	\$16,000
5140.02, <u>Nursing-Assistant Director</u>	4,000
5140.03, <u>Nursing-Nursing Supervisors</u>	5,000
5140.06, <u>Nursing-CNA's</u>	6,000
5140.39, <u>Nursing-Supplies & Expenses</u>	4,000
5145.24, <u>Resident Services-Counseling</u>	2,000
5150.72, <u>Plant-Gas, Oil, Grease</u>	6,000
5150.80, <u>Plant-Building Repair</u>	3,000
5170.01, <u>Housekeeping-Supervisor</u> (position vacant)	14,000
5190.68, <u>Staff Education-</u> Tuition Assistance	4,900
5190.69, <u>Staff Education-</u> Tuition Assistance (Mgmt.)	1,800
5190.70, <u>Staff Education-</u> CNA Cont. Education Program	1,500
5192.04, <u>Occupational Therapy</u> & <u>Activities-Aide</u>	2,000
5192.39, <u>Occupational Therapy & Activities-</u> <u>Supplies & Expenses</u>	<u>2,500</u>
TOTAL:	\$72,700

Representative Bates moved, seconded by

Representative A. Torr, to table the Second Quarter Budget Report until the figures requested from Administrator Cundiff are made available and this motion carried on a unanimous voice vote.

Representative Lussier moved, seconded by Representative A. Flynn, to adjourn and this motion carried at 12:06 p.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

EXECUTIVE COMMITTEE MEETING OF THE
STRAFFORD COUNTY CONVENTION
MINUTES OF JULY 29, 1986

The meeting of the Strafford County Convention's Executive Committee was called to order by Chairman Franklin Torr at 8:35 a.m. in the Commissioners' Conference Room and opened with a moment of meditation and the pledge to the flag.

A roll call followed, which showed the following members present:

Present: Bates, Chamberlin, A. Flynn, Jones, Keans, Kincaid, Pelley, A. Torr, and F. Torr (9 of 15).

Representative Keans moved, seconded by Representative A. Torr, to remove from the table the second quarter budget report, and this motion was carried on a unanimous voice vote.

Administrator Cundiff reviewed the figures provided in his undated memorandum to the Executive Committee entitled "Nursing Service Staffing Riverside Rest Home."

In response to a question from Representative Pelley, Administrator Cundiff stated that he was presently short five (5) full-time equivalents out of the total authorized of thirty point eight (30.8) licensed nursing saff (paragraph 3(b)(1) of the memo).

In response to a question from Representative A. Torr, Administrator Cundiff stated that compensatory time had stopped July 1, for Account No. 5140.03 - Nursing - Nursing Supervisors because of the shortage of personnel and the danger of "burnout."

Representative A. Torr questioned if the \$12,000 shown in the memo for "final benefit to personnel" under Account No. 5140.05 - Nursing - Nursing Personnel should be charged to 5140.09 - Nursing - Accrued Benefits. Administrative Aide Fratto said that this accounting chore was done every six (6) months, but not on an individual basis everytime an employee leaves.

The Chairman followed up on Administrator Cundiff's statement that compensatory time had been stopped for personnel in Account No. 5140.03 - Nursing - Nursing Supervisors by asking if overtime was being paid. Administrator Cundiff said not routinely, but on a selective basis, as a last line of defense, especially on weekends.

Representative A. Torr requested the starting salaries for nursing personnel, and Administrative Aide Fratto supplied the following figures:

Certified Nurses' Aides (CNA's)	\$4.82
Licensed Practical Nurses (LPN's)	\$6.08
Registered Nurses (RN's)	\$7.32

The Chairman inquired as to why 5150.01 - Plant - Supervisor showed fifty-six percent (56%) expended. Administrator Cundiff explained that this was the

result of a reorganization that placed increased responsibilities (housekeeping, laundry, and Jail, as well as maintenance) under a new department head at a \$24,000 annual salary.

The Chairman pointed out that as a matter of past precedent the Executive Committee should have been consulted when an upgrade in position and salary is accomplished mid-year as these changes have implications for, in this case, the preparation of the 1987 budget. Additionally, the Chairman stated that reliable sources indicated to him that the upgrading of this position had been the cause of some employee dissatisfaction at Riverside Rest Home (RRH) and that this underscored his feeling that the Commissioners had erred in not approaching the Executive Committee before granting the salary raise. Commissioner Dumont responded that they had experienced difficulty in filling the position and had decided to consolidate responsibilities and upgrade the salary with the hope of reducing turnover.

The Chairman expressed his displeasure that the decision to eliminate positions had not been disclosed to the County Delegation during the budget process or at a May, 1986 meeting between the RRH Administrator and the Chairman of the RRH Subcommittee. Also, it is an uncomfortable feeling to learn that there is some \$70,000 leeway in the RRH budget. Commissioner Dumont responded that these comments were politically motivated.

Representative Keans stated that the salary levels indicated that the Commissioners had confused the maintenance versus nursing priorities at RRH.

Representative Jones moved, seconded by Representative Kincaid, to accept the second quarter budget report. A roll call showed the following:

YEAS: Bates, Chamberlin, A. Flynn, Jones, Keans, Kincaid, Pelley, A. Torr, and F. Torr.

NAYS: None.

Alms House

Commissioner Dumont reported that a \$20,000 bid for asbestos removal from a responsible, reputable firm had been accepted by the Commissioners for recommendation for approval by the Executive Committee.

The Chairman stated that since there appeared to be a \$70,000 excess in the RRH budget, no money for asbestos removal or other rehabilitation of the Alms House should be transferred from Contingency until that excess had been exhausted.

Commissioner Dumont stated that monies had been placed in Contingency with the expectation that they would be used for the Alms House and that was the proper place to fund asbestos removal.

Representative A. Torr said she would support using excess in the RRH budget rather than Contingency funds for the asbestos removal. Representative Chamberlin spoke in favor of using Contingency funds. Representative Keans spoke in favor of using excess in the RRH budget.

Representative Chamberlin moved, seconded by Representative Jones, to transfer \$20,000 from Account No. 9900 - Contingency to Account No. 9902.02 - Capital Expense - RRH for the asbestos removal work at the Alms House.

A roll call on the motion showed the following:

YEAS: Bates, Chamberlin, A. Flynn, Jones,
Kincaid, and Pelley (6).

NAYS: Keans, A. Torr and F. Torr (3).

Commissioner Dumont stated that no completion date had been specified in the asbestos removal contract. The Chairman stated that the work needed to be pushed along so that the Life Safety Code work can be accomplished. Commissioner Dumont stated that the Dover Fire Chief is meeting with the Commissioners this morning and is aware that his deadlines will not be met. He has indicated that he may pursue compliance through legal action. Bids on the additional work needed will not be available until the middle of September.

Representative Chamberlin expressed concern that the Alms House be effectively isolated from RRH during asbestos removal. Also, that the Alms House should have been isolated months ago because of the potential fire hazard.

Representative A. Torr moved, seconded by Representative Jones, to adjourn and this motion carried on a unanimous voice vote at 9:35 a.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

EXECUTIVE COMMITTEE MEETING OF THE
STRAFFORD COUNTY CONVENTION
MINUTES OF NOVEMBER 18, 1986

The meeting of the Strafford County Convention's Executive Committee was called to order by Chairman Franklin Torr at 9:05 a.m. in the Commissioners' Conference Room and opened with a moment of meditation

and the pledge to the flag.

A roll call followed, which showed the following members present:

Present: Appleby, Bates, Chamberlin, Dionne, A. Flynn, Jones, Kincaid, Lussier, Pelley, Swope, A. Torr, and F. Torr (12 of 15).
(Representative Keans arrived later).

The Chairman requested a report from the Commissioners concerning the bids received for mothballing of the Alms House. Commissioner Dumont responded that a low bid of \$187,500 had been received that should be increased by ten percent (10%) in accordance with the architect's suggestion; that figure then becomes \$206,850. Asbestos removal has been completed at a cost of \$20,400. Other costs of mothballing include \$5,000 for engineering/architect's fees; \$19,000 for masonry; and \$26,000 for roof repairs. Taken together, these items total \$276,650 for the mothballing project.

The Chairman expressed his opinion that all bids should be rejected and that the Executive Committee hear a preliminary proposal from Joseph H. Greene, Executive Director of Southeastern New Hampshire Services, Inc. (SENH).

Mr. Greene presented his thoughts as outlined in his letter to Chairman Torr dated November 17, 1986. His idea is that the Alms House might be rehabilitated by combining County funds with funds provided by various agencies and groups which have substance abuse treatment as their primary mission. The presence of Tim Pearson on his Board of Directors would be an extraordinary resource in determining the feasibility of such a rehabilitation effort. Mr. Greene requested sixty to ninety (60-90) days to formalize his

preliminary proposal and return to the Delegation with hard facts and costs.

Dover Fire Chief David Bibber indicated his growing impatience with the still unremedied life safety code violations at the Alms House. He requested a commitment that money be set aside for mothballing in the event that Mr. Greene's proposal proves impractical. Chief Bibber stated that he felt confident of Tim Pearson's ability, but that he cannot grant much more time before insisting that the violations be eliminated.

After general discussion, Representative Lussier moved, seconded by Representative Bates, to delay final action on the future of the Alms House for sixty (60) days while waiting for Mr. Greene's formal proposal.

Representative A. Torr moved, seconded by Representative Lussier, to amend the motion by delaying final action no later than January 20, 1987.

Chief Bibber, in response to questions, stated that he would withhold enforcement action until February 18, 1987, but no longer, and that he was not thrilled with that prospect.

Representative A. Torr and Representative Lussier withdrew their amendment.

Representative Appleby moved, seconded by Representative Keans, to amend the motion by delaying final action until no later than February 18, 1987 and this amendment carried on a unanimous voice vote.

A roll call on the motion as amended showed the following:

YEAS: Appleby, Bates, Dionne, A. Flynn,

Jones, Keans, Kincaid, Lussier, Pelley,
Swope, A. Torr and F. Torr.

NAYS: Chamberlin

RECESS
OUT OF RECESS

REVIEW OF THIRD QUARTER BUDGET RESULTS

4120 - Register of Deeds: Commissioner Dumont advised that the Commissioners had authorized the purchase of a new photocopier that will have to be funded from the 1987 budget.

9900 - Contingency: It was agreed that the "1986 Appropriation" should be corrected to read \$196,000, with an expense of \$20,000 for asbestos removal at the Alms House.

9902.01 - Capital Expense - Reserve Budget: J&A: Administrative Aide Fratto explained that the County Attorney wished to abandon the installation of a window with built-in heating/air conditioning unit (\$5,000) in favor of spending \$4,000 on a state-of-the-art telephone communications system. Once installed, the entire County complex could be updated into that system for an additional \$4,000. There was no expression of disagreement with this revision in the County Attorney's priorities.

6100.05 - Jail - Work Release Coordinator: In response to a question from Representative Lussier, Administrative Aide Fratto said that the expense of \$23,316.10 (134%) was a mistake. The correct figure reflects a 73% actual expense, in the neighborhood of \$12,725.

4190.58 - Human Resources - Board and Care of Children:

A general discussion followed a question from Representative A. Torr regarding the 83% expended figure for this account. Commissioner Dumont said that because of inefficient State practices, this item will probably be overspent by \$250,000 by year-end. There was unanimity that the system must be over-hauled at the State level.

9350.09 - Seacoast Task Force on Family Violence: In response to a question from Chairman F. Torr, Administrative Aide Fratto said that \$906 had been overpaid by mistake and was being returned.

5100.70 - Riverside Rest Home (RRH) Administration - Administrator's Expense: In response to a question from Representative Lussier, Administrator Cundiff said that this item is primarily for his travel; he has made seven or eight trips to Concord accompanied by three or four people, and took a group overnight to the New Hampshire Association of Counties Annual Meeting in North Conway. Representative Pelley requested that this item be designated as "Travel" in the 1987 budget if that is the purpose of the appropriation.

5160.29 - RRH - Laundry & Sewing - Outside Services: Chairman F. Torr inquired as to whether the contracted services were adequate. Administrator Cundiff said that those services were "intolerable" and he is seeking proposals from other contractors. Representative Bates asked if we were experiencing loss or damage of our new linen. Administrator Cundiff said that we were not; the problems are inadequate cleaning and late deliveries that the contractor's management has been unable to resolve after repeated meetings.

5190 - RRH - Staff Education:

.39 - Supplies & Expense

.67 - Continuing Education

.70 - CNA Continuing Education Program: In

response to a question from Representative A. Torr, Administrator Cundiff said that items .39 and .70 both apply to the "inside" continuing education program for CNA's and agreed that these items should be combined in the 1987 budget; item .67 is for "outside" activities.

Chairman F. Torr initiated a general discussion of positions, responsibilities, salaries, and personnel throughout the RRH departments. He suggested strongly to Administrator Cundiff that the over-all plan be built into the budget process and followed throughout the fiscal year.

Representative Lussier moved, seconded by Representative Chamberlin, to accept the Third Quarter Budget Report and a roll call on the motion showed the following:

YEAS: Appleby, Bates, Chamberlin, Dionne, A. Flynn, Jones, Keans, Kincaid, Lussier, Pelley, Swope, A. Torr and F. Torr

NAYS: None

Chairman Torr expressed his appreciation to the members of the Executive Committee and to the Commissioners for their cooperation during the past two years.

RECESS
OUT OF RECESS

University of New Hampshire (UNH) Professor Richard Hurd presented his report on the salaries of non-elected, non-union County Employees. A copy will be sent to each member of the Delegation and the Commissioners will use the results in the preparation of their 1987 budget recommendations.

Representative Lussier moved to accept the report, seconded by Representative Jones and this motion carried on a unanimous voice vote.

With no further business, the meeting adjourned at 1:07 p.m.

Respectfully submitted,
Timothy Bates, Clerk
Strafford County Convention

ORGANIZATIONAL MEETING OF THE
STRAFFORD COUNTY CONVENTION
MINUTES OF DECEMBER 5, 1986

The meeting of the Strafford County Convention was called to order by Vice Chairman Albert Dionne at 2:30 p.m. in the Probate Courtroom. The flag salute and a moment of meditation preceded the roll call, which showed the following members present:

Present: Appleby, Bates, Bernard, Callaghan, Casey, Chamberlin, Dingle, Dionne, A. Flynn, E. Flynn, Foss, Frechette, Frew, Jean, Jones, Keans, Kincaid, Kinney, Koromilas, Lachance, Laurion, Lussier, Martling, McCann, McMannus, Musler, Parks, Pelley, Proulx, Robinson, Spear, Swope, A. Torr, R. Torr, Wall, Wilson, and Young (37 of 37).

Nominations for Temporary Chairman were opened. Representative A. Torr nominated Representative Robinson; seconded by Representative Kincaid. Representative E. Flynn moved that nominations be closed; seconded by Representative A. Flynn and accepted unanimously on a voice vote. The nomination for Temporary Chairman was accepted unanimously on a voice vote.

Temporary Chairman Robinson ordered a fifteen minute recess to allow the parties to caucus for the purpose of preparing nominations for Delegation officers.

RECESS

The following nominations were received for the office of Chairman:

Representative Callaghan was nominated by Representative Pelley; seconded by Representative Kincaid.

Representative Bates was nominated by Representative Jones; seconded by Representative A. Torr.

Nominations for Chairman were closed on a motion by Representative A. Flynn; seconded by Representative Lussier and accepted unanimously. Temporary Chairman Robinson appointed Representatives Appleby and Lussier as Tellors. After balloting, Temporary Chairman Robinson announced that Representative Bates received 21 votes, Representative Callaghan received 15 votes, and Representative Dionne received 1 vote, and therefore, declared Representative Bates as duly-elected Chairman. Representative Bates assumed his office as Chairman. Chairman Bates appointed Representative A. Torr to act as Temporary Clerk.

Representative Bernard stated that the new Chairman will do as good a job as he did as Clerk. Representative Callaghan requested that the vote be recorded as unanimous.

The following nominations were received for the office of Vice-Chairman:

Representative Chamberlin was nominated by Representative Swope; seconded by Representative Dingle.

Representative Callaghan was nominated by Representative Pelley; seconded by Representative Lussier.

Representative Lussier moved that nominations for Vice Chairman be closed; seconded by Representative Appleby and approved unanimously.

Chairman Bates, after the balloting, announced that Representative Callaghan received 23 votes and Representative Chamberlin 14 votes and that Representative Callaghan had been duly elected Vice-Chairman of the Delegation. Representative Callaghan assumed his office as Vice-Chairman.

The following nominations were received for the office of Clerk:

Representative Martling was nominated by Representative Wilson; seconded by Representative Keans.

Representative Lachance was nominated by Representative Jean; seconded by Representative McMann.

Representative Lussier moved that nominations for Clerk be closed; seconded by Representative Frew and approved unanimously.

Chairman Bates announced the results of the balloting. Representative Martling received 22 votes, Representative Lachance received 14 votes and Representative Dingle received 1 vote. Representative Martling assumed the office of the Clerk, after having

been declared duly elected. Representative Lachance moved to make the election unanimous.

Representative Robinson moved that the officers be on the Executive Committee and be fully voting members; seconded by Representative Musler and approved unanimously.

Without objection, Chairman Bates ordered a brief recess to allow the cities and towns to elect their members of the Executive Committee.

RECESS

Chairman Bates announced the following members elected to the Executive Committee:

Dover:	Representatives Jones, Kincaid, and A. Torr
Rochester:	Representatives Keans, Laurion, and Pelley
Somersworth:	Representatives E. Flynn and Frechette
Towns:	Representatives Chamberlin, Proulx, Swope, and Wall

Representative Lussier moved and Representative Robinson seconded that the Chairman purchase a gavel for a reasonable sum of money out of the County Convention budget. The motion was accepted unanimously. With no further business, the meeting adjourned at 3:50 p.m.

Respectfully submitted,
W. Kent Martling , Clerk
Strafford County Convention

FINANCIAL REPORT OF STRAFFORD COUNTY
Fiscal Year Ending December 31, 1986

ASSETS

Cash and Temporary Investments:

General Fund	\$ 245,528.04
Payroll Fund	62,184.21
Petty Cash	836.00
Deceased Patients	999.60-

Accounts Receivable:

Commissioners Office	40.00
Nursing Home	321,884.45

Prepaid Expenses: Insurances	<u>2,276.77</u>
------------------------------	-----------------

TOTAL ASSETS	<u>\$ 631,749.87</u>
--------------	----------------------

LIABILITIES

Unexpended Balances of Appropriations/Special Funds:

Special Appropriations	\$ 66,942.16
Federal Revenue Sharing	66,600.00
Capital Reserve Funds	6,025.35
Dispatch	10,342.00

Accounts Payable & Encumbrances:

Commissioners Office	476,569.99
Nursing Home	3,281.35
Jail	<u>1,989.02</u>

TOTAL LIABILITIES	<u>\$ 631,749.87</u>
-------------------	----------------------

1986 STATEMENT OF BUDGETED AND ACTUAL EXPENDITURES

	<u>1986</u> <u>APPROPRIATION</u>	<u>1986</u> <u>EXPENDITURES</u>
GENERAL GOVERNMENT		
Administration	\$ 158,663.00	\$ 176,139.79
Register of Deeds	178,430.00	190,837.70
J&A Bldg. Maint.	204,297.00	204,347.51
County Convention	6,000.00	4,444.33
Contingency	176,000.00	3,855.00
Interest on Temporary Loan	206,000.00	203,377.78
DEBT SERVICE		
Interest on Bonded Debt	355,223.00	357,262.52
Principle on Bonded Debt	650,000.00	650,000.00
CAPITAL EXPENDITURES		
Courthouse	105,510.00	99,269.99
CRIMINAL JUSTICE & COURT SYSTEM		
County Attorney	184,689.00	183,246.89
Sheriff	235,395.00	237,004.88
Dispatch	98,597.00	100,979.83
Medical Examiner	10,000.00	11,800.80
Jail	992,740.00	968,438.51
HUMAN SERVICES DEPARTMENT		
Human Services	2,087,154.00	2,501,597.31
RESOURCE AGENCIES		
Extension Service	127,950.00	127,950.00
Soil Conservation	16,000.00	16,000.00

1986 STATEMENT OF BUDGETED AND ACTUAL EXPENDITURES
CONTINUED

	<u>1986</u> <u>APPROPRIATION</u>	<u>1986</u> <u>EXPENDITURES</u>
HUMAN SERVICE GRANTS		
Guidance Center	\$ 22,500.00	\$ 22,181.25
Community Action	40,000.00	40,000.00
Homemakers	160,654.00	160,654.00
PreNatal & Family Planning	44,030.00	44,030.00
SENH Service Corp.	15,500.00	15,499.26
Meals on Wheels	1.00	0.00
Great Bay Training	6,000.00	6,000.00
Child Care Asso.	26,250.00	26,250.00
Seacoast Task Force on Family Violence (dba A Safe Place)	20,000.00	20,000.00
Women Resource Ctr.	9,365.00	9,365.00
HEALTH INSURANCE		
Courthouse Insurance	80,000.00	116,224.61
RRH Insurance	210,000.00	285,759.20
General Insurance	143,541.00	103,680.23
RIVERSIDE REST HOME	4,661,825.00	4,523,255.40
TOTALS	\$11,232,314.00	\$11,409,451.79

1986 STATEMENT OF BUDGETED AND ACTUAL REVENUES

	<u>1986</u> <u>BUDGETED</u>	<u>1986</u> <u>ACTUAL</u>
GENERAL GOVERNMENT		
Taxes from Cities and Towns	\$ 0.00	\$ 4,765,006.00
Register of Deeds	400,000.00	529,433.14
Sheriff's Department	75,000.00	81,750.00
OTHER INCOME		
Leased Office Space & Land Leases	198,076.00	194,769.19
RRH Accounting Serv.	24,364.00	24,364.00
Bailiff Reimburse.	0.00	31,049.80
Interest Earned	200,000.00	213,251.57
Welfare-Dir. Relief	0.00	841.39
Welfare-Board & Care of Children	0.00	906.48
Human Resource Grant	52,000.00	0.00
County Attor. Grant	2,400.00	0.00
Employee Contribution/ Health	8,000.00	33,650.72
Insurance Refunds	20,000.00	32,883.53
Miscellaneous Income	2,000.00	47,590.17
Revenue Sharing Cash	193,000.00	152,619.00
Sheriff-Capital Res.	0.00	180.00
Corrections Income	85,000.00	205,085.24
ENTERPRISE FUND		
Riverside Rest Home	<u>4,604,468.00</u>	<u>4,516,119.54</u>
TOTALS	\$ 5,864,308.00	\$10,829,499.77

1986 TREASURER'S REPORT

All taxes due Strafford County from Cities and Towns were paid in 1986.

Balance, January 1, 1986	\$ 776,659.49
Receipts through December 31, 1986	10,890,732.77
Expenses Year Ending December 31, 1986	11,409,541.79
Balance, December 31, 1986	\$ 257,940.47

REVENUE SHARING FUNDS

Balance, January 1, 1986	\$ 1,307.74
Entitlements Received in 1986	152,619.00
Total Cash Available in 1986	\$ 153,926.74
Disbursements in 1986	153,926.74
Balance, December 31, 1986	\$ 0.00

STATEMENT OF OUTSTANDING DEBT

	<u>Date of Issue and Maturity</u>	<u>1986 Principal Payment</u>	<u>Balance</u>
BONDS	1983-1993	\$ 350,000.00	\$ 2,100,000.00
	1973-1993	130,000.00	780,000.00
	1968-1988	35,000.00	35,000.00
	1970-1990	5,000.00	15,000.00
	1977-1997	130,000.00	<u>1,300,000.00</u>
TOTAL OUTSTANDING DEBT			\$ 4,230,000.00

1986 COUNTY TAX APPORTIONMENT
\$4,765,006.00

<u>City/Town</u>	<u>Proportion of Tax</u>	<u>Amount of Tax</u>
Barrington	\$ 62.49	\$ 297,765.00
Dover	275.96	1,314,951.00
Durham	93.66	446,290.00
Farmington	43.18	205,753.00
Lee	36.18	172,398.00
Madbury	16.95	80,767.00
Middleton	12.50	59,562.00
Milton	30.47	145,190.00
New Durham	29.73	141,664.00
Rochester	236.86	1,128,639.00
Rollinsford	26.38	125,701.00
Somersworth	101.37	483,029.00
Strafford	34.27	163,297.00
TOTAL	<u>\$ 1,000.00</u>	<u>\$ 4,765,006.00</u>

RIVERSIDE REST HOME AND PHYSICIANS REPORT FOR THE YEAR
1986

The Riverside Rest Home is an Intermediate Care Facility licensed by the State of New Hampshire to provide Intermediate level nursing care to residents of Strafford County. The primary goal of the care rendered is of a restorative nature, the ultimate being return of the individual to the mainstream of community life. The interim goal of the facility for those who cannot achieve discharge status is to provide appropriate care and a supportive atmosphere that will allow the resident of Riverside Rest Home to function at the maximum of their ability and potential, enhancing the quality of life for all classes and categories of residents ranging from ambulatory to the the total care, terminally ill resident.

The Riverside Rest Home had an overall occupancy rate of 98.5% during the year of 1986. Categorization of residents by payment source is as follows:

Medicaid:	93.4%	Private:	5.1%
-----------	-------	----------	------

Primary physician support to the residents of Riverside Rest Home was provided by Dr. Roger Poulin, M.D., Dr. Nicole Godin, M.D., and Dr. Lawrence Sanders, M.D. There were also numerous physicians in the Seacoast area providing care for residents on a private and/or consultive basis.

The major staff additions for the facility were as follows: Paul LaPointe became the Diretor of Food Service in February 1986; George Goodwin became Director of Facilities and Services in October 1986; Patricia Scott, R.P.T.A. was appointed Department Head of Physical Therapy in March 1986; and Sandra Rousseau was appointed Activities Director and Volunteer Coordinator in July 1986.

In an effort to better manage the support services of Riverside Rest Home, the Departments of Laundry, Housekeeping, Custodial and Maintenance were merged into a Directorate of Facilities and Services. In conjunction with this re-organization, the organizational Laundry Service was discontinued and the Laundry Services of Riverside Rest Home was furnished by outside contract. The grouping of these service activities under central management allows more efficient and economical management structure with which to provide the myriad of support services to the Riverside Rest Home.

The activities for the year were again a major part of the lives of the residents of the facility. The celebration of major holidays such as Christmas, Thanksgiving, Independence Day were marked by festive

events and special dining arrangements. Most noteworthy of the special parties were Valentine's Day, St. Patrick's Day, Halloween, and the New Years celebration. The residents continued to participate in numerous outside activities such as the Rochester Fair, berry picking, shopping trips to the area malls and visits to activities conducted by local service clubs such as the Loyal Order of Moose in Dover, New Hampshire.

The Volunteer effort at Riverside Rest Home, as always, was a major contributing factor to the enhancement of the quality of life for the residents of Riverside Rest Home. The participants ranged from individuals, to small groups, to large organizations. The age of the volunteer also ranged from young elementary school children to retired individuals from the area who participated in numerous programs.

The provision of quality care and support continued to be the standard which the staff of Riverside Rest Home carried during the year of 1986. This ability was gravely tested during the last seven months of the year. Due to a multitude of economic factors, and a State, regional, and national shortage of Licensed Nurses, the facility experienced a significant staffing shortfall in RN, LPN, and CNA's. A special tribute must be made to the dedicated and loyal staff that remained at Riverside Rest Home during the period of crisis. Largely through their efforts to fill the gaps resultant from the staffing shortage, the residents continued to receive a high quality of care.

Respectfully submitted,
David E. Cundiff, Administrator
Riverside Rest Home

STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS REPORT FOR
THE YEAR 1986

In 1986 we started the Correctional Industries Program under the direction of Marilyn Allen. Her title is Industry Developer.

The program generated substantial revenue (\$15,488) during the first thirty (30) weeks. The Industries Fund received \$7,402. The County received \$1,876, for Board and Room. The inmates earned \$5,397, which is being held for them until released. The Victim Assistance Program received \$772. The program eliminated 4,200 hours of inmate idleness.

The G.E.D Program at the Strafford County Department of Corrections is under the direction of Minette Induisi, and the exams were administered by the Official Proctor, Pauline Durand, Program Coordinator of our facility.

The Drug and Alcohol Abuse Program is under the direction of Patricia Lilly, B.S. for the counseling duties from Southeastern New Hampshire Services.

The work release program came under the direction of Pauline Durand, Program Coordinator.

PROGRAM PARTICIPATION

<u>Work Release</u>	<u>Education/Computer</u>	<u>G.E.D.</u>
21 Inmates	115 Students	26 Certificate
<u>Drug & Alcohol</u>	<u>Revenue from Work Release-Room & Board</u>	<u>Revenue from Outside - Room & Board</u>
120 Counseled	\$9,847.00	\$207,595.80

Revenue from Outside - Room & Board. These are inmates from the State Prison, Federal Inmates, U.S. Immigrations Department, and females from other Counties.

MONTHLY DAILY AVERAGE POPULATION FOR 1986

January	56.42	July	58.29
February	62.04	August	55.13
March	64.71	September	60.33
April	53.40	October	56.06
May	44.32	November	52.07

MONTHLY DAILY AVERAGE POPULATION FOR 1986

June	46.63	December	50.48
Admissions	944	Average Age	27
Yearly Average			54.17
Recidivism Rate			65%
Peak Month			March
Low Month			May

In 1986, thirteen (13) juveniles were incarcerated at the Strafford County Department of Corrections (12 male, 1 female), totalling one hundred and sixty-three (163) days of confinement.

In 1986, female offenders were housed in this facility for Strafford County and for other counties and agencies. The breakdown is as follows

Carroll	10	Rockingham	50
Strafford	50	Federal	1
State	3		

A total of one hundred and fifteen (115) female inmates.

DWI OFFENDERS

DWI, First Offense	33
DWI, Second Offense	141
DWI, Third Offense	1
Aggravated DWI, First Offense	<u>9</u>
TOTAL	184

OFFENSES FOR 1986

<u>OFFENSE</u>	<u>TOTAL</u>
DWI - 1st Offense	33
DWI - 2nd Offense	141
DWI - 3rd Offense	1
Aggravated DWI - 1st Offense	9
Prohibition	2
False Official Report	11
Manufacture Controlled Drug	2
Sale Controlled Drug	43
Conspiracy Sell Controlled Drug	11
Possession Drug Paraphenelia	8
Possession Controlled Drug - 1st Offense	27
Possession Controlled Drug - 2nd Offense	4
Possession Controlled Drug - 3rd Offense	2
Operation After Suspension/Revocation	144
Obstruction Police Duties	20
Resisting Arrest	45
Disorderly Conduct	57
Reckless Conduct	4
Criminal Mischief	16
Criminal Threatening	14
Criminal Trespassing	23
Contempt Court	15
Unpaid Fines	37
Failure Appear Court	47
Capias (no charges listed)	6
Bench Warrant (no charges listed)	27

OFFENSES FOR 1986
CONTINUED

<u>OFFENSE</u>	<u>TOTAL</u>
Governor Warrant	3
Conspiracy	1
Fugitive Justice	16
Bribery	2
Bail Violation	4
Sexual Assault	1
Felonious Sexual Assault	14
Aggravated Felonious Sexual Assault	20
Assault	98
Robbery	15
Burglary	108
Theft	87
Receiving Stolen Property	24
Possession Stolen Property	12
Disbursement Stolen Property	5
Forgery	17
Bad Checks	57
Welfare Fraud	1
Non-Support	23
Witness Tampering	2
Murder	6
Attempted Murder	2
Possession Firearm by Felon	2
Probation Violation	14
Parole Violation	10
Arson	4
Habitual Offender	12
Indecent Exposure	1
Possession B.B. Gun	1
Negligent Homicide	3
Lewdness	2
Open Container	3
Illegal Possession Alcohol	2
Desertion (hold for Armed Forces)	1

OFFENSES FOR 1986
CONTINUED

<u>OFFENSE</u>	<u>TOTAL</u>
Illegal Immigrant/Deportation	12
Consuming Alcohol in Public	1
Escape	4
Littering	1
Manslaughter	1
Fraud Use Credit Card	4
Possession Concealed and Loaded Firearm	3
Contributing to Delinquency Minor	1
Vandalism	14
Unauthorized Use Rental Property	2
Harrassment	1
Criminal Liability of Another	5
Hold for Court (no charges listed)	2
Reckless Operation of Motor Vehicle	3
Misuse Plates - Motor Vehicle	1
Speeding - Motor Vehicle	6
Conduct After Accident	9
No Valid Inspection - Motor Vehicle	1
No Valid Bill of Sale - Motor Vehicle	1
Operating Without Proof Financial Responsibility (MV)	2
Stop Sign Violation - Motor Vehicle	1
Solid Line Violation - Motor Vehicle	2
Operating Unregistered Vehicle - Motor Vehicle	4
Protective Custody (intoxicated - no charge)	62

In conclusion, I would like to take this opportunity to thank the Strafford County Commissioners, Glenn Fratto, Administrative Aide, my staff and the volunteers from the community in assisting me as Superintendent of the Strafford County Department of Corrections.

Respectfully submitted,
Nelson E. Goodfield,
Superintendent

STRAFFORD COUNTY ATTORNEY'S REPORT FOR THE YEAR 1986

The office of the Strafford County Attorney performs a dual function. First (in terms of workload), the County Attorney serves as the Attorney General's representative in Strafford County. As such, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in the Strafford County Superior Court, with the exception of capital murder and first and second degree murders. This function involves reviewing/directing criminal investigations by local and State police, preparing and presenting evidence for felony indictments before the Grand Jury, reviewing misdemeanor and violation appeals to the Superior Court, researching and responding to motions filed with the Court, attending depositions of witnesses, preparing witnesses for deposition and trial, attending Court hearings, pretrial, call of the list, trial, sentencing, sentence review, and other post-conviction hearings.

The second function of the County Attorney is to serve as legal counsel for Strafford County. A variety of duties are performed by the County Attorney in fulfilling this function, including representing the County's interest in civil litigation in which the County or one of its agents is a party in State or Federal courts, representing residents of Strafford County in URESA proceedings, advising other County officials on acting as a legal resource for County delegation members, and advising them of legal implications on proposed legislation.

Aside from these two main functions of the County Attorney, other duties prescribed by statute: responding to intimely, suspicious, or unattended deaths, and ordering autopsies when appropriate and initiating extradition proceedings. The County Attorney must also serve as voluntary administrator for the

estates of deceased patients at Riverside Rest Home. In addition, as a public official, the County Attorney has a duty to the people of Strafford County and to the judicial system to promote justice and assist in expanding public awareness and understanding of our system of justice. The County Attorney meets this responsibility servicing as a public resource and speaking before a variety of civic and public agencies concerned with understanding and improving the quality of justice in Strafford County. The County Attorney is also actively involved in promoting legislation effecting the criminal justice system.

The County Attorney's office also operates a Victim Assistance Program, which, through the efforts of the Victim Assistance Coordinator, assists victims of child abuse and sexual assaults in dealing with the criminal justice system. The program is designed to reduce the trauma to victims and assist them in every phase during criminal prosecution.

The County Attorney's office continues to remain active in advising local and County officials in many areas of law. The County Attorney and Assistant County Attorneys address many community and law enforcement groups on a variety of subjects, including: Child Abuse, Sexual Assault, DWI, Criminal Justice System, and many other topics of concern to the community.

Respectfully submitted,
Lincoln T. Soldati
Strafford County Attorney

STRAFFORD COUNTY SHERIFF'S DEPARTMENT REPORT FOR THE
YEAR 1986

RSA 104:5 DUTIES: He shall by himself or his deputies, serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of crier of the Court.

The Strafford County Sheriff's Department, by law, has a primary function of serving civil process and transporting prisoners from Strafford County Superior Court, Strafford County Jail, and from our five district Courts.

During 1986, over 2,100 hours were spent transporting prisoners to and from our Courts and the County Jail, to Youth Development Centers, the New Hampshire State Prison or the New Hampshire State Hospital. In this area, total hours required to perform this task showed the largest increase, 23 percent. Deputies arrested 304 individuals on capias issued by the Courts, an increase of 3 percent.

In the area of civil process, in 1986, 5,898 individual pieces of civil process were served by the Department. This is a 19 percent increase over 1985. The Sheriff's Department revenue, returned to the County totalled \$81,815.00. This reflects a 15 percent increase over the fees collected the previous year. Revenues returned to the County comprise 35 percent of total operating budget of \$235,395.00, which is actually only 2 percent of the total County appropriation. It is evident by these figures that Strafford County residents are receiving a quality service at very minimal cost.

It has been my goal to provide residents of Strafford County with the most professional and

efficient Sheriff's Department possible. This has been possible because of my staff of professional County employees, who take pride in their performance. To them, I would like to say thank you, for without their support and cooperation in this goal, the Department's success would not be possible.

It has been a pleasure to serve you as Sheriff and I look forward to the opportunity to serve all the residents of the County in that capacity.

Respectfully submitted,
Richard T. Cavanaugh Sheriff

STRAFFORD COUNTY OFFICE OF REGISTER OF DEEDS REPORT FOR
THE YEAR 1986

Recording and preserving all documents pertaining to land and property transactions within the County is the main function of this office.

The daily recording, indexing, and photographing of all documents, together with the sale of State of New Hampshire Department of Revenue Tax Stamps has increased tremendously within the last few years as the indicated figures below will illustrate.

Document recording and transactions:

1982	8,002 documents	1985	19,360 documents
1983	12,752 documents	1986	28,889 documents
1984	14,966 documents	1987	Estimated 33,000 documents

REVENUES

<u>Year</u>	<u>Total</u>	<u>To State</u>	<u>To County</u>
1975	121,558.28	63,910.88	57,646.90
1976	143,846.19	77,816.80	66,029.39
1977	234,145.93	134,936.23	99,209.70
1978	334,573.89	211,069.00	123,504.89
1979	313,950.32	204,168.53	109,781.79
1980	289,446.33	187,820.00	101,626.33
1981	361,691.66	258,576.10	103,115.56
1982	406,944.57	298,188.00	108,756.57
1983	1,152,616.45	959,407.75	193,208.70
1984	1,730,795.62	1,466,451.70	264,343.92
1985	2,318,949.65	1,962,977.87	355,971.78
1986	3,496,649.39	2,967,214.28	529,433.14

In 1986, the complete computerization of the day-book speeded up the handling of the 49 percent increase of document over 1985 and ended in a more efficient flow of documents through the office. New 16 millimeter filming procedure for the preservation and for the reproducing of documents for resale have improved this area of this department tremendously.

In 1987 and 1988 this office will undertake the great task of adding the years 1960 to 1969 to the computerization system that we have and will make a total computerization of all documents from the years 1931 to the present. The above means indexing approximately 180,000 lines to the computer for the ten year span. Complete modernization is the goal.

Respectfully submitted,
Philippe J. Morrisette
Register of Deeds

STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT REPORT

1986

With the passage of Senate Bill #1 in January 1986, this department underwent a complete change from its former responsibility as County Welfare to its new role as Strafford County Human Services. No longer do we administer direct relief assistance as this responsibility reverted back to the cities and towns. With the implementation of Senate Bill #1, the County assumed the financial liability of all juvenile, Old Age Assistance, Aide to Permanently and Totally Disabled and Intermediate Nursing Care previously paid by the municipalities for 365 days of assistance. Unfortunately, the financial impact of Senate Bill #1 caught everyone off guard, especially in the overall costs of juvenile placements. With no cost containment or certification for child care providers, the County is mandated to pay these exorbitant child care costs, consequently over-expending line item 4190.48 by approximately \$247,000.00. There are currently steps being taken by the Division of Children and Youth to "overhaul" and review all child care providers currently providing services to the juvenile population.

On a more optimistic note regarding Senate Bill #1, the County received approximately \$78,000.00 for fiscal year 1986/1987. This "kick back" of funds from the State was based on the overall costs of juvenile placements and was disbursed accordingly amongst the ten counties in New Hampshire. A Task Force was appointed to review the proposals and was successful in funding four proposals to establish preventive programs within Strafford County. This department submitted a proposal and was one of the four awarded which enabled us to hire a Program Assistant. The primary goal of this position will be to implement a mediation program in Strafford County which has been very successful in

surrounding counties in deterring juvenile placements.

I would like to acknowledge and thank the former Director and my predecessor, Janet A. Poulin, for her encouragement and support in the last year. Also, a special thanks to my office personnel and to the Board of County Commissioners for their on-going support and cooperation.

Respectfully submitted,
Cheryl A. Moulton, Director

STRAFFORD COUNTY COOPERATIVE EXTENSION SERVICE ANNUAL
REPORT FOR 1986

(OCTOBER 1, 1985 - SEPTEMBER 30, 1986)

The Cooperative Extension Service (CES) was established in 1914 to provide information which allows a person to solve their problems. The purpose of CES is to extend the knowledge resources of the U.S. Department of Agriculture (USDA) and the University of New Hampshire, in response to the needs of the local citizenry, through Extension education. Individuals use Extension education to help solve problems, make decisions, improve their skills, and to become informed citizens.

To provide the information necessary for people to improve the quality of their lives continues to be a top priority of CES. Services provided include conducting community educational programs and demonstrations; soil testing, trees/fruit/vegetable orders; media informational releases; giving advice and assists to residents, clubs, organizations, agencies, and groups; developing and manning educational exhibits; conducting tours; developing and utilizing volunteer leaders in club organization, maintenance, and development.

The CES office uses every avenue possible to make information available throughout the County. The office maintains an extensive collection of brochures, of which approximately 13,000 were distributed last year. CES also provides speakers at a variety of engagements, prepares public service announcements for the media and conducts training sessions for clients and agencies. Last year our newsletter, with a circulation of 5,000, reached approximately 15,000+ residents every two months.

To meet the needs of its clients, a staff of six agents, two paraprofessionals, and three secretaries handled over 3,700 requests for information. Examples within each program area by Cooperative Extension staff include:

HOME ECONOMICS PROGRAM

Home Economics covers five general topics which deal with the needs and inter-relationships of individuals, family members, and society: Human Development, Food and Nutrition, Textile and Clothing, Housing and Energy, and Family Resource Management.

The goal of CES Home Economics is to improve the quality of their lives by: identifying their needs, making decisions, and utilizing resources. This is done through educational programs held throughout the County, either upon request of groups/agencies, or as determined by a needs assessment. In 1985-1986 some of the impacts included:

- * 2,806 County residents attended one of the 118 educational programs given by the Home Economics Agent, or a volunteer leader.
- * 1,013 individual requests for information and assistance were filled.

- * 8,220 flyers and fact sheets were sent to residents upon request.
- * 83 participated in 9-lesson Correspondence Course on Managing Family Finances.
- * 82 volunteers used Extension educational program materials to reach over 1,150 individuals.
- * 30 Homemaker and Service Council meetings were held with 220 attending.

One hundred and twenty-three (123) Extension Homemakers gave over 1,643 hours of volunteer service to Extension and other community service. This represents a value of \$11,501 to the County (based on a Cornell University Volunteer Study figure of \$7.00 per hour).

Some socio-economic impacts of Home Economics were:

- * 174+ County residents received nutritional education on nutrient density and healthier eating. Evaluation show 100 percent changed their eating habits.
- * 356 elders learned how to be more informed consumers and how to identify fraudulent tactics. Ninety percent now feel able to prevent being cheated and 60 percent have changed their habits as a result of attending the program.
- * 56 identified time, labor, and dollar saving ways to care for their home and its furnishings. Evaluations show 75 percent feel they increased their time and home management skills.

- * 114 participated in financial management programs evaluation results indicatd 60 percent established a savings or investment plan, and their average savings due to newly learned practices averaged \$300.

AGRICULTURAL PROGRAM

FARMS ON THE INCREASE IN STRAFFORD COUNTY

According to the last agricultural census data, farms in Strafford County increased 15 percent from 191 in 1978 to 220 in 1982.

Most of this rise was attributed to the increase in the number of small part-time farms. The owner of this type of enterprise also receives off-farm income.

In Strafford County there has been a notable increase in the small fruit (berries) and ornamental segments. I work closely with new entry level farmers. Workshops, twilight meetings, and on-site farm visits are provided. I will continue to allocate a significant portion of my time to provide an agricultural education service to entry level farmers. This effort helps provide local, fresh products of high quality for the consumer.

Workshops Provided

Soil Testing for Athletic Fields Workshop	63
Fruit Tree Workshop (Farm and Forest Expo)	76
Pesticide Applicators' Training Course	32
Tree Fruit Short Course	55
Highbush Blueberry and Raspberry Twilight Meeting	28
Stone Fruit Talk	48
Small Fruit Short Course	62
Pruning Demonstrations	56

Friends of Agriculture Fruit & Vegetable Plants Order	85
N.H. Farm Museum Gardening Demonstration	41
Farm Tax Session	21

On-Site Assistance

Farm Visits	67
Home Visits	22

Media Educational Efforts

News Articles	10
Newsletter	6

Office Assists

Calls, letters, soil tests, drop-ins	1,300
--------------------------------------	-------

4-H YOUTH DEVELOPMENT PROGRAM

The 4-H program is the youth component of the Cooperative Extension Service. It is the largest out-of-school youth education program in the United States today. The 4-H program is directly concerned with helping young people become self-directing, productive, and contributing member of society.

4-H projects are diversified and cover subject matter in the areas of agriculture, natural resources and home and family living in Strafford County. Strong emphasis is placed upon leadership and citizenship development, community service skills, and development of life skills. 4-H learning experiences are provided through neighborhood 4-H clubs, County 4-H clubs, 4-H camping opportunities, school enrichment programs and short-term workshops.

Volunteers are the heart of the 4-H program.

Volunteers provide direct club leadership within their home communities and give extensive time and talent to the 4-H program. The adult volunteer provides health adult-youth relationship, teaches skills, and supervises and encourages youth.

Strafford County Youth reach by 4-H programs (organized clubs and school enrichment)	2,760
--	-------

Volunteer Leaders in 4-H programs	120
Strafford County Youth attending 4-H camps	130

4-H County Events Held

- 4-H Member Recognition
- 4-H Leaders' Appreciation Dinner
- 4-H County Activities Day
- 4-H Performing Arts Night
- 4-H Fashion Revue
- Rochester Fair
- 4-H Livestock Judging
- 4-H Teen Bike-A-Thon

4-H Workshops Conducted

- 2 four-part "Let's Go Fishing" workshops
- 4-H Records Training
- 4-H Officer Training
- 4-H Learn to Sew Workshop
- 4-H Forestry Training
- 4-H Dog Obedience Training
- 4-H Kids on the Block (Disabled Puppets) Training
- Small Fruit Workshop

Other

- International 4-H Youth Exchange (IFYE) Program
- Citizenship Washington Focus

Small Fruit and Poultry Program
State 4-H Teen Conference
4-H Camps
Shooting Sports Training
Middle Management Training
Scholarships
Strafford County 4-H Foundation
State Livestock Show
Livestock Quiz Bowls
State Forestry and Wildlife Event

FORESTRY PROGRAM

The County Forestry Program is the cooperative program financed by County, State, and Federal funds; and is administered by the Cooperative Extension Service of the University of New Hampshire. It is an adult educational program, aimed at helping private and municipal woodland owners in Strafford County with forest land-use problems. In addition, it offers assistance to wood-using industries in locating, processing, and marketing forest products. Besides helping people realize monetary returns from their woodlands and its products, the Forest Program is charged with protecting our forest resources for future generations. It is entirely voluntary on the part of the woodland owners and timber operators.

The Extension Forestry Program is successful because the landowner is free from high-pitched sales talks when dealing with a public forester, who does not benefit financially from the visit to the woodlot. Therefore, the landowner knows the information received is objective, and can make decisions regarding the forest and his/her future on the land without the pressure of a salesman-customer situation.

Woodlot Visits	52 people	1,590 acres
Written Management		
Recommendations	17 people	1,152 acres
Shade Tree Assists	121 people	
Marketing Assistance	99 people	
Current Use Assists	8 people	
New Tree Farms	14 people	700 acres
Referrals to		
Consultants	14 people	1,110 acres
Woods Roads	4 people	5,800 feet
Forestry Talks	846 people	22 talks
News Articles		19
General Meetings		60

FORESTRY TOURS AND/OR TREE WORKSHOPS

Regional Christmas Tree Workshops

Tree Farm Tour at Carl Siemon's for general public

Thompson School of Applied Science forester class at Siemon's

Arbor planting of wild trees at Spaulding High School, Chamberlin School and Strafford Elementary School

Tree Care workshop at Spaulding High School and Dover High School

Tree Farm Tour for Spaulding High School and Bud Carlsen Alternative School

Christmas Tree and Sawmill Tour for Spaulding High School

Sawmill Tour for Bud Carlsen Alternative School

Mid Atlantic Tree Farm Inspector Tour of Les
Barden's Tree Farm

Demonstration at Farm and Forest Exposition

Facilitator - training in New England Rural
Leadership Program

Annual Forestry - Landowner Banquet -- 100 people

Annual Logger - Forester Banquet -- 70 people

One New Hampshire Tree Farm of the Year

Tree Farm forestry talk to Massachusetts Tree Farm
inspectors

Forestry booth at N.H. Farm Museum in Milton

Thompson School forestry students tour of Lovejoy
Tree Farm

Assistance to 4-H program:

- Training for Woodsmen's Competition
- State Woodsmen's Competition
- State Planning Committee

EXPANDED FOOD AND NUTRITION EDUCATION PROGRAM (EFNEP)

The ultimate goal of EFNEP is to improve the nutritional status of low-income families. This is accomplished by enrolling families in on-going, weekly educational sessions held on a one-to-one basis within the participants home. Topics covered include: meal planning and preparation; food budgeting and selection; food safety and storage; and nutrition education. Like the other CES programs, EFNEP helps people help themselves. By teaching the skills necessary to use

one's available resources to meet one's needs, EFNEP is different from other nutrition programs available in the County. Our two programs assistants worked with 25 families each and were supervised by an Area Nutritionist (Registered Dietician). The 2 part-time assistants worked approximately 6 months and reached approximated 40 families.

Respectfully submitted,
Carol Corso
County Extension Agent
Home Economics

Calvin E. Schroeder
County Extension Agent
Agriculture

Allan Gahm
County Extension Agent
4-H

Donald Black
County Extension Forester

Paul Eckstein, R.D.
EFNEP Area Agent
(December 1985-February 1986)

DIRECTORY

ADMINISTRATION

Strafford County Justice & Administration Building

PO Box 799

Dover, New Hampshire 03820

Commissioners Office	742-1458
Personnel & Finance Office	742-1458
Human Resource Department	742-1469
Information & Referral	742-8078
Register of Deeds	742-1741
County Attorney	749-2808
Register of Probate	742-2550
Clerk of Superior Court	742-3065
Cooperative Extension Service	749-4445
Regional Planning Commission	742-2523
Soil Conservation District	742-4730
Community Action Program	749-1334

Strafford County Sheriff's Office & Dispatch Center

PO Box 799

Dover, New Hampshire 03820 742-4960

Strafford County House of Corrections

County Farm Road

Dover, New Hampshire 03820 742-3310

Strafford County Riverside Rest Home

County Farm Road

Dover, New Hampshire 03820 742-1348

CITIES AND TOWNS

Barrington

Town Office

Star Route

Barrington, N.H. 03825

664-9007

Dover

Municipal Building

288 Central Avenue

Dover, N.H. 03820

742-3551

Directory Page 2

Durham

Town Office

Durham, N.H. 03824

868-5571

Lee

Town Office

Seven Mast Road

Lee, N.H. 03824

659-5414

Middleton

Town Office

Union, N.H. 03887

473-2261

New Durham

Town Office

Main Street

New Durham, N.H. 03855

859-2091

Rollinsford

Town Office

PO Box 427

Rollinsford, N.H. 03869

742-2510

Farmington

Town Office

Farmington, N.H. 03835

755-2208

Madbury

Town Office

13 Town Hall Road

Madbury, N.H. 03820

742-5131

Milton

Town Office

Main Street, Box 310

Milton, N.H. 03851

652-4501

Rochester

City Hall

31 Wakefield Street

Rochester, N.H. 03867

332-1167

Somersworth

City Hall

157 Main Street

Somersworth, N.H. 03878

692-4262

Strafford

Town Office

Center Strafford, N.H. 03815

664-2192

